



ART MAJOR

Fall 2021– Undergraduate Supplemental Application Worksheet

Use this worksheet to help prepare your materials for electronic submission via the UCLA Arts Supplemental Application website.

On January 2 by 5:00pm PST, all applicants who have completed the University of California Undergraduate Application during the November 1 – 30 filing period and selected **Art** as their first choice major to UCLA may access their department supplemental application at <https://supplemental.arts.ucla.edu>. To log in, you will need your UC Application ID.

There will be a \$55.00 **non-refundable** processing fee associated with this supplemental application. You will be prompted to pay the processing fee when you sign in to the online upload system, and this fee is payable by credit card or e-check. If you have received a UC fee waiver, you will not be responsible for this additional fee and will not see the payment prompt. UCLA Arts will also accept fee waivers from College Board, NACAC, or a letter from a high school/transfer counselor who can verify family hardship. Please contact us by November 30 for fee waiver consideration.

All applicants are required to meet minimum UC academic eligibility to be considered for admission. To view eligibility requirements for prospective freshmen, please visit <http://www.universityofcalifornia.edu/admissions/freshman/requirements/index.html>. Prospective transfers, please visit http://www.admission.ucla.edu/prospect/Adm_tr/tradms.htm

Applicants must select **Art** as their first choice major to UCLA in order to be eligible for the departmental review. **If you want to change your major, the UC application will accept changes up through November 30 (11:59pm PST).**

Your supplemental application must be submitted by January 20 (11:59pm PST). This is a strict deadline, please plan ahead to avoid any unexpected technical delays at the last minute. Technical support is available Monday-Friday from 9AM-5PM PST, so please be conscious of this timing if the deadline falls on a weekend. Late, incomplete, or hard copy application material will not be considered.

Make sure you review all categories before you submit your supplemental application. You may log in/log out of the system as many times as needed during the filing period, but once the application is submitted, you will not be able to make **ANY** corrections or additions. If you have questions, there is an FAQ document at arts.ucla.edu/apply, or you may email supplemental@arts.ucla.edu.

You will receive an email confirmation within 24 hours after you have submitted the supplemental application. Please turn off your email spam filter and/or include “arts.ucla.edu” and “ucla.edu” as accepted recipients.



School of the ARTS AND ARCHITECTURE

Art Major

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1. QUESTIONNAIRE

- Confirm Contact Information
- Survey Questions
 - *How did you learn about the **Art** major at UCLA?*
 - *Have you applied to our major before?*
 - *Is there a particular instructor who recommended our program to you? If so, please list the instructor name below.*
 - *Have you attended any of our department's summer programs? If so, please list below.*
- Academic History
 - *School[s] you have attended (beginning with the most recent)*
 - *Courses currently in progress*
 - *Courses planned for winter, spring, and summer*
- Extracurricular Activities

2. UNOFFICIAL TRANSCRIPTS (in PDF format)

We require a matching transcript for every academic institution that you list in the supplemental application.

If you are a first year applicant, upload PDF copies of your high school transcript(s), as well as any other institutions attended (ex. community college).

If you are a sophomore-level transfer applicant, upload PDF copies of all colleges you have attended since high school, as well as your final high school transcript.

If you are a junior-level transfer applicant, upload PDF copies of all colleges you have attended since high school. We **do not** require your high school transcript. **Note: if your high school is listed in your Schools Attended section, the system will ask for your high school transcript.*

Do not mail your transcripts. The University of California only requests hard copy transcripts from students who have been admitted and matriculated to a campus.

All unofficial transcripts **MUST** be generated from their respective institutions, and must include the name of the institution as well as the student's full name. Please redact/black out your Social Security number.

3. PERSONAL STATEMENT

Please provide a concise statement describing your interest, experiences, and influences in art, and your goals for studying art at UCLA.

You will have 2200 characters (including spaces) / approximately 300 words. We recommend that you write your statement in a separate word processing program, then copy/paste it into the web application.

4. PORTFOLIO

Eight to ten (8-10) still images of creative work.

All portfolios are reviewed by Department of Art faculty who evaluate applicants' creative works and ideas, as well as the suitability of this program for the applicants' areas of interest. The portfolio should consist of recent original artwork, and should reflect applicants' creative strengths. The portfolio may include work in any medium[s]. Self-initiated projects (artwork created independently of classroom assignments/exercises) are especially encouraged.

When documenting (photographing) your artwork, your artwork should fill the frame in the camera's viewfinder. **Images should be of artwork only.** Images submitted in presentation formats (i.e., images which include captioning, split screens, montages, etc.) will not be reviewed.

5. ADDITIONAL WORK - Optional

Applicants whose artwork includes time-based media such as video, performance, or music/sound may also submit an optional single media file of video or sound, or a combination compiled together as a reel. The total length of the entire compilation should be no more than **one (1) minute**. Please note that this space is for additional time-based creative work only, **not** for additional work via portfolio slideshows, portfolio websites, etc.

Multimedia submissions are intended for time-based artwork only.

- *Example 1: Video of Performance = 1:00*
- *Example 2: Video I (0:10) + Video II (0:20) + Sound (0:30) = 1:00*

Formatting guidelines for the Portfolio and the Optional Additional Work sections are listed on Page 4 of this worksheet.

PORTFOLIO FORMATTING GUIDELINES

Still Images

File type accepted: .jpeg

Maximum file size: 1920w X 1200h pixels / 3MB

Multimedia (Video/Audio)

File types accepted:

Video: Dvix (Div3/4/5)/DX50, DV, H263, H264/AVC, MPEG-4 Visual, MPEG-1/2, MJPG, MP42/3, IV40/50 (Indeo codecs), RV30/40, RMVB, FLV1/4, VP3/5/6/7/8, SVQ1/3 (Sorenson), XVID, Theora, WMV1/2/3, VC1, VP8, ProRes 422, ICOD, DVCPRO. PXL, TCSS/TCS2, G2M3/4

Audio: MP3, MP1/2, AC3, AAC, Vorbis, AMR, PCM, WMA7/8/9, WMSpeech, FLAC, QDM2, RA, Nellymoser, Cook, GSM, SPEEX.

As you prepare your work, we encourage you to visit our online **FAQ** as well as our **Supplemental Application Advice** to read faculty thoughts and guidance on the admission process; all resources can be found at arts.ucla.edu/apply. For additional portfolio guidelines and tips, please visit www.art.ucla.edu/undergraduate/admissions.html.

ACADEMIC HISTORY

You may use this area to organize your information prior to entering it in via the online application.

Schools Attended

List, in chronological order, all the schools (high school and colleges) that you have attended (start with high school):

School Name	City	State	Attended	
			Date	to Date
<i>Example: Bruin High School</i>	<i>Los Angeles</i>	<i>CA</i>	<i>09/2017</i>	<i>06/2021</i>

Current Coursework

List all courses currently in progress:

School Name	Course #	Subject and/or Course Title	Units/Credits
			(if any)
<i>Example: College of California</i>	<i>10A</i>	<i>Art: Introduction to Printmaking</i>	<i>2.0</i>

Future Coursework

List all courses planned for winter, spring, and summer of this upcoming year:

School Name	Course #	Subject and/or Course Title	Units/Credits
			(if any)
<i>Example: College of California</i>	<i>10B</i>	<i>Art: Advanced Printmaking</i>	<i>2.0</i>

ACADEMIC HISTORY (continued)

Extracurricular Activities

List any awards, honors, exhibitions, internships, community service, employment, et al.

Description	Date to	Date
<i>Example: Customer Service Representative for Apparel Retailer</i>	<i>06/2019</i>	<i>present</i>

Note: The online system will allow for unlimited entries in this category.

PORTFOLIO

8 to 10 Still Images

Title / Name (75 characters max)	Medium(s)	Dimensions	Date (yyyy)
<i>Example: Water Lilies</i>	<i>Wood and Metal</i>	<i>1'W x 2D x 5'H</i>	<i>2020</i>

Note: When listing photographic work, please indicate whether the medium is photographic or digital, e.g. "Silver Gelatin Print", "C-Print", "Inkjet Print", "Digital file".

Additional Work Media File - Optional

Title(s) / Name(s) (75 characters max)	Description(s) (100 characters max)	Date (yyyy)

PRIVACY NOTICE: The California Information Privacy Act requires the University to list the following information for individuals who are asked to provide information about themselves.

1. The principal purpose for requesting the enclosed information is to consider your application for admission to the UCLA Department of Art.
2. This information is solicited in accordance with University policy, adopted pursuant to Article IX, Section 9 of the California Constitution.
3. Failure to furnish each item of information will delay or may prevent completion of the purpose for which this questionnaire is intended.
4. Information furnished in this questionnaire may be used by various University departments and may be transmitted to State and Federal government agencies if required by law.
5. This questionnaire is maintained by the admissions counselor for the Department of Art, Broad Art Center, Suite 2275, Box 951615, Los Angeles, CA 90095.