



Department of Art GUIDE FOR NEW UNDERGRADUATE STUDENTS Fall 2019

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Revised 9/24/19

ART FACULTY

Jennifer Bolande	Professor and Area Head, New Genres
Russell Ferguson	Professor
Andrea Fraser	Professor and Department Chair; Area Head, Interdisciplinary Studio (Sabbatical Fall 2019)
Vishal Jugdeo	Assistant Professor
Barbara Kruger	Distinguished Professor
Candice Lin	Assistant Professor
Rodney McMillian	Professor
Catherine Opie	Professor and Area Head, Photography
Silke Otto-Knapp	Professor and Area Head, Painting and Drawing
Hirsch Perlman	Professor and Area Head, Sculpture; Acting Department Vice Chair, Fall 2019
Lari Pittman	Distinguished Professor (Sabbatical Fall 2019)
Jacob Samuel	Continuing Lecturer, Printmaking
Anna Sew Hoy	Assistant Professor and Area Head, Ceramics
Rodrigo Valenzuela	Assistant Professor
Patty Wickman	Professor and Vice Chair; Acting Department Chair, Fall 2019

EMERITI FACULTY:

Ray Brown
Barbara Drucker
Roger R. Herman
Mary Kelly
Paul D. McCarthy
Charles R. Ray
Nancy J. Rubins
Adrian Saxe
James Welling

LECTURERS AND VISITING FACULTY *as of September 2019*

Monika Baer	Painting and Drawing
Tanya Batura	Ceramics
Darby English	Painting and Drawing
Victor Estrada	Painting and Drawing
Mariah Garnett	New Genres
Hannah Greely	Sculpture
Julia Haft-Candell	Ceramics
Asuka Hisa	Issues in Contemporary Art
Dong Jun	Production
Nancy Lupo	Sculpture
Rebecca Morris	Painting and Drawing
Chelsea Mosher	Photography
MPA	New Genres
Jill Mulleady	Painting and Drawing
Alex Olson	Painting and Drawing
Tia Pulitzer	Ceramics
Marco Rios	New Genres
Miljohn Ruperto	New Genres
Anuradha Vikram	Modernism
Benjamin Weissman	Painting and Drawing
Jessica Williams	Painting and Drawing
Sune Woods	Photography

DEPARTMENTAL STAFF

- Main Office:** Broad Art Center, Suite 2275
240 Charles E. Young Drive
Los Angeles, CA 90095-1615
Phone: 310-825-3281
Fax: 310-206-6676
www.art.ucla.edu
- Caron Cronin:** Graduate and Undergraduate Student Affairs Officer, academic advising, admissions counseling, scholarship and funding information, alumni liaison
310-206-7363, Broad Art Center, Suite 2275
ccronin@arts.ucla.edu
- Carol Endo:** Departmental Administrator, strategic planning, financial management, materials and facilities management, personnel issues, development
310-206-3457, Broad Art Center, Suite 2275
cendo@arts.ucla.edu
- Erin Kermanikian:** Assistant to the Chair, departmental calendar, gallery administration, public information liaison, fundraising liaison, special projects, schedule updates, Web site updates
310-825-0557, Broad Art Center, Suite 2275
erin.kermanikian@arts.ucla.edu
- Megan Kor:** Personnel Coordinator, hiring faculty, staff, work-study students and TAs
310-825-0972, Broad Art Center, Suite 2275
mkor@arts.ucla.edu
- Bayan Sadighi:** Fund Manager, budget management, purchasing and accounting, special projects planning, faculty and student grants
310-825-1866, Broad Art Center, Suite 2275
bsadighi@arts.ucla.edu
- Sarah Sarchin:** Student Affairs Officer, admissions counseling, student records (including scholarship processing, change of major counseling, and independent study contracts); Director, Summer Art Institute
310-206-0379, Broad Art Center, Suite 2275
sarahsarchin@arts.ucla.edu
- Hope Stutzman:** Administrative Coordinator, general inquiries, room scheduling, locker assignments, parking for staff and faculty, supplies/equipment, transportation, course evaluations, payroll/timesheets, purchasing and accounting
310-206-4471, Broad Art Center, Suite 2275
hopestutz@arts.ucla.edu

LAB SUPERVISORS

Chris Bassett

digital studio

Rm. 2100B Broad Art Center

310-206-8398

cbassett@arts.ucla.edu

www.art.ucla.edu/digitalstudio/

Ed Beller, Manager

Nicholas Gaby, Shop Supervisor

graduate studios

3600 Hayden Avenue

Culver City, CA 90232

310-753-0623

beller@ucla.edu

nicholas.gaby@arts.ucla.edu

Dean Erdmann

Owen Kydd

(variable staff schedules)

new genres

Rm. 2124 Broad Art Center

310-206-3888

d.erdmann@arts.ucla.edu

owenkydd@ucla.edu

www.art.ucla.edu/newgenres/

Ben Evans

painting and drawing, printmaking,

New Wight Gallery

Rm. 6261 Broad Art Center

310-825-2882

benmark@ucla.edu

www.art.ucla.edu/painting

Valerie Green

Max Cleary (Interim Supervisor, Fall)

photography

Rm. 1101C Broad Art Center

310-825-9859

valerie.green@arts.ucla.edu

maxakiracleary@gmail.com

<http://www.art.ucla.edu/photography/>

Shoshi Kanokohata

ceramics

Rm. 1275C Broad Art Center

310-825-8235

skano@arts.ucla.edu

www.art.ucla.edu/ceramics

Eric Vrymoed

sculpture

Rm. 1256A Broad Art Center

310-206-6972

evrymoed@g.ucla.edu

<http://www.art.ucla.edu/sculpture/>

Each of the lab areas houses and maintains equipment for use by classes and students, in conjunction with studio projects. Area Lab Supervisors will distribute and/or post policies—including training and fees—for use of equipment, equipment available for check-out, as well as policies and permission for use of spaces. **Non-compliance with UCLA, Department of Art, or area rules, policies, and codes of conduct will result in disciplinary action and may impact your grade.**

REGISTRATION, ENROLLMENT, and ADVISING

From the [UCLA General Catalog](#):

It is the responsibility of students to keep informed of and to comply with the rules, regulations, and policies affecting their academic standing. Meeting academic deadlines, monitoring the Study List for accuracy, completing requisites, and fulfilling degree requirements are all part of their academic duties as students.

Please refer to the [UCLA General Catalog](#), for additional information and details concerning University and School policies.

Department of Art, General Catalog

<http://catalog.registrar.ucla.edu/ucla-catalog18-19-336.html>

School of the Arts and Architecture, General Catalog

<http://catalog.registrar.ucla.edu/ucla-catalog18-19-219.html>

For the [UCLA Schedule of Classes](#), please go to <https://sa.ucla.edu/ro/public/soc>.

Departmental Counseling

Caron Cronin Undergraduate and Graduate Student Affairs Advisor, Art major requirements, academic advising, scholarship information, admissions counseling.
2275 Broad Art Center, 310-206-7363, ccronin@arts.ucla.edu

Sarah Sarchin Admissions counseling, student records (including scholarship processing, and independent study contracts), special projects; Director, Summer Art Institute.
2275 Broad Art Center, 310-206-0379, sarahsarchin@arts.ucla.edu

The departmental counselors are available to assist with questions pertaining to the Art major, including schedule planning, degree progress, study abroad, internships, contract courses, and University, School of the Arts and Architecture, and departmental (Art major) requirements.

Office of Student Services

The counselors in the Office of Student Services work with all students in the School of the Arts and Architecture and are responsible for monitoring your degree progress, checking general education requirements and clearing your records for graduation. They also provide many other administrative services, including assisting with adding and dropping courses, program planning and course selection, declaring degree candidacy, withdrawing from a quarter, change of major, double majoring, or minoring in other disciplines. In addition, the counselors are responsible for reviewing all petitions for exceptions to academic policies.

Merrilyn Pace, Director, mpace@arts.ucla.edu

Shantel Daniels, Assistant Director, shantel.daniels@arts.ucla.edu
Mackenzie Dimler, Student Advisor, mackenzie.dimler@arts.ucla.edu

www.arts.ucla.edu/resource/current-students/students@arts.ucla.edu

2200 Broad Art Center
310-206-3564

Other Arts and Art History Counselors

Architecture and Urban Design: Verlena Johnson, 310-825-6103, verlena.johnson@aud.ucla.edu; Jim Kies, 310-825-5448, jim.kies@aud.ucla.edu
Art History; Danielle Carreon, dcarreon@humnet.ucla.edu, 310-825-3992
World Arts and Cultures/Dance; LaDonja Horn, l.horn@arts.ucla.edu, 310-825-8537
Design Media Arts; Helen Tran, 310-267-4907, helen.tran@arts.ucla.edu

MyUCLA (www.my.ucla.edu)

MyUCLA provides a portal to individual student information. Features include a personalized Study List showing classes and class information such as grades; a notifications section for important announcements; a subscriptions section to access online information from newspapers, journals, or magazines or from University departments, clubs, and organizations; a personal calendar; the [Schedule of Classes](#), and [UCLA General Catalog](#); and links to many other UCLA online resources. WebMail features provide access to private e-mail accounts from any computer via MyUCLA.

Via My.UCLA, UCLA students can acquire academic, financial, and personal information from their University academic records and enroll in classes. My.UCLA allows students to check their billing accounts, change address information, view and print Study Lists or Degree Audit Reports (DARs), or see term grades. My.UCLA also provides a convenient way to enroll in classes, to verify enrollment appointment times, and to view real-time enrollment counts.

Registration

Paying fees and enrolling for classes are two separate processes at UCLA. Your fees are due generally on the 20th of the month prior to the start of the quarter. If fees are not paid by the deadline published in the [UCLA Schedule of Classes](#), your classes will be dropped.

Students' BruinBill accounts are administered electronically (eBill) through My.UCLA.

Students must keep their UCLA mailing and email addresses up to date and may change them online via My.UCLA (www.my.ucla.edu) or in person at Enrollment and Degree Services, 1113 Murphy Hall. For students employed by UCLA (TA, Workstudy, etc.), updating My.UCLA does not also update the UCLA Employee Data Base. Please also be sure to inform Megan Kor of address changes (310-825-0972, mkor@arts.ucla.edu)

If you are paying fees through student loans, make sure all of the proper paperwork has been submitted to Student Financial Aid. Students must be enrolled in at least 6 units to receive financial aid disbursements. If you have any questions about your student

loans, call 310-206-0400, or consult the Financial Aid Office online at www.financialaid.ucla.edu or in person, A129 Murphy Hall.

Enrollment

You must enroll through MY.UCLA by the end of the second week of classes. Failure to comply with the deadlines published in the UCLA [Schedule of Classes](#) will result in late fees, and is subject to the approval of the Office of Student Services and the Associate Dean for Academic Affairs.

Students are expected to make continual progress toward completing their major, school and University requirements. With this in mind, all art majors are expected to enroll in both art major as well as non-major (eg, General Education) coursework each quarter until completion of these respective requirements.

To enroll in non-Art Department courses, consult the *Schedule of Classes* for enrollment restrictions. If the instructor's permission is not required, then you may enroll through My.UCLA during your enrollment appointment. If the class is restricted to instructor consent or is closed, you can request to enroll in the course by asking permission from the instructor on or before the first day of the class. If you receive permission to enroll, then the instructor will give you a Permission to Enroll (PTE) code which will allow you to override the restriction and enroll through My.UCLA.

At UCLA, lower-division undergraduate courses are numbered 1 to 99 and upper-division undergraduate courses are numbered 100 to 199. Graduate courses are numbered 200 and above and do not apply towards the BA degree.

If you are in good academic standing, you may take one course each quarter on a Pass/No Pass basis (or two courses, if you have not elected P/NP option in the preceding quarter). However, Art Major, Writing I and Writing II courses must be taken for letter grades.

Deadlines

The official deadlines for registration, enrollment, adding and dropping classes, and changing the grading basis for a course are published online in the [UCLA Schedule of Classes](#). If you have any questions about the deadlines, ask the undergraduate departmental counselor or counselors in the Office of Student Services, or check the [Student Services Web site](#). The last day to **add** a course to your study list is Friday of the 3rd week of classes. The last day to **drop** a course from your study list is Friday of the 4th week of classes. The last day to **change the grading** basis for a course is Friday of the 6th week of classes. After the second week, transaction fees are assessed for each of these actions. Please note, however, that requests to late add or drop a course after the published deadlines are rarely approved. All requests must include a letter of explanation to the Associate Dean of Academic Affairs addressing why you were unable to add or drop a course by the applicable deadline. To request late adding or dropping a course, consult with a counselor in the [Office of Student Services](#).

Students who do not attend the first two class meetings (for Art Department courses) could be automatically dropped, unless prior arrangements are made with the instructor.

Courseload

The School of the Arts and Architecture requires that undergraduate students complete a **minimum of 12 units** per quarter. To enroll in more than 20 units, consult with a counselor in the [Office of Student Services](#).

Department of Art Contract Courses

Community Internship in Art (Art 195)

This course is intended to provide academic opportunities and professional experience in related art fields. For Art 195 (2-4 units, P/NP), individual internship assignments may vary, but can include positions at art galleries, museums, and community arts organizations. Enrollment in Art 195 is limited to Juniors and Seniors. For additional information regarding Art 195, please consult the departmental counselor.

Independent Studies Courses (Art 197 and Art 198 – Honors)

With permission of the instructor, and by departmental approval, Art students in good academic standing may enroll in independent study (Art 197 and Art 198) coursework in their junior and senior years. Check with the departmental counselor for eligibility requirements. Art 197 and Art 198 may each be taken for a maximum of 8 units, and students must also enroll in the colloquia course, Art 190 during the term in which they are enrolled in Art 197 or Art 198.

To enroll in Art 195, Art 197 or Art 198, students must complete a detailed contract online, using the contract course feature at MyUCLA (www.my.ucla.edu). The contract must include a description of the project/internship and a 10-week outline/schedule contract course that will serve as the course syllabus. Completed contracts must be submitted (printed) first for review and approval of the instructor, then for review and approval by the Department (submit contracts with faculty signature to the departmental counselor). Art 197 and Art 198 contracts must be submitted no later than the end of the first week of the quarter; Art 195 contracts must be submitted no later than the end of the second week of the quarter. At the end of the quarter students must provide “evidence of work” completed for their contract courses.

Petitions/Major Course Substitutions

Students who have completed UC-transferable coursework prior to beginning their studies in the Art Department should speak with the departmental counselor for information regarding possible substitutions of equivalent coursework for lower division Art major requirements. Students must submit “Blue” student petitions for all other requests for Art major course substitutions, including coursework completed as part of Study Abroad programs and summer programs at other institutions. Petitions should include detailed explanation of the request, a course description, and course syllabus. Completed petitions must be submitted to the departmental counselor for preliminary review and for final review and consideration by faculty.

Scholarship Opportunities

The Department of Art and the School of the Arts and Architecture consider qualified students for some merit based awards during the academic year.

At the end of each winter term, all art faculty – full-time faculty as well as visiting instructors – are invited to nominate a limited number of the most outstanding undergraduate art majors for consideration for Department of Art award recognition. Nominated students are notified via email at the start of the spring quarter and asked to submit examples of their artwork for faculty review and consideration in April. Nominees are selected and scholarships are awarded on the basis of students' studio production, class participation, and artwork exhibited; award amounts vary, most from approximately \$500 to \$5000. Students must maintain at least a 3.0 GPA in the major and minimum academic standing in order to be eligible for awards. (Some awards may have additional eligibility restrictions.) Departmental award recipients also are invited to participate in the annual Department of Art Scholarship Award Exhibition in the fall term.

Department of Art scholarships are made possible through the generosity of private individuals, firms, or foundations. Following is a list of Department of Art "named" scholarships, awarded to undergraduate and graduate students based upon faculty nomination and recommendation as described above, as funds allow:

John Baldessari Family Foundation Scholarship
Samuel Booth Art Scholarship
Centennial Scholars Award
Martha Matthias Denny Scholarship
Department of Art Faculty and Alumni Award
Department of Art Scholarship
D'Arcy Hayman Scholarship
Hoyt Scholarship
Lilian Levinson Foundation Scholarship
Nancy Tokar Miller Memorial Art Scholarship Fund
Barbara and Joseph T. Naar Scholarship (undergraduate only)
Alfredo Orselli Memorial Scholarship
Aubrey Penny Scholarship
Edward J. and Alice Mae Smith Scholarship
Mrs. Sydney A. Temple Art Council Award
UCLA Art Council Endowed Student Aid Fund

The following awards are administered and determined by the School of the Arts and Architecture, and are made available to Arts students by Faculty nomination and recommendation, as funds allow:

Edna and Yu-Shan Han Award
Emma B. Keller Fine Arts Scholarship
Moss Scholarship
Evelyn and Mo Ostin Performing Arts Award
Dr. Hyman Eugene Oxman Scholarship
Placita Salais Scholarship Fund
Charles Speroni Memorial Scholarship
Judith and Milton Stark Scholarship
Clifton Webb Fine Arts Scholarship

Harold M. Williams Endowed Scholarship

The following awards are medium-specific in purpose, and award recommendations are made by faculty in the respective studio areas:

Laura Andreson Scholarship (Ceramics)

Lorser Feitelson and Helen Lundeberg Feitelson Arts Foundation Award (Painting/Drawing)

Elizabeth Heller Mandell Memorial Scholarship (Ceramics)

Susan and Leonard Nimoy Fellowship

Weiser Family Foundation Scholarship (Ceramics)

And finally, the following are competitive award opportunities, for which students may submit applications for award consideration:

Fine Arts Trust Award (for student travel)

UCLA Department of Art Student Travel Fund (for student travel)

Werner Z. Hirsch Award in Drawing

Elaine Krown Klein Fine Arts Scholarship

Andrea and Joe Straus Fund for Conservation (for undergraduate students only)

Undergraduate Project Awards (Art Council awards)

Award deadlines vary; application procedures and deadlines are posted in the Departmental office, and announced via Departmental email Listserve.

For information about non-Departmental Scholarship Opportunities, please visit the UCLA Scholarship Resource Center online at www.ugeducation.ucla.edu/src/.

Withdrawal from UCLA

Withdrawing from the University means discontinuing attendance in all courses in which students are enrolled. Students who withdraw during a term need to file a Notice of Withdrawal, available in the [Office of Student Services](#) (2200 Broad). When students officially withdraw, a percentage of the registration fee may be refunded depending on the date the withdrawal form is filed.

Students may withdraw only if they have not taken any final examinations or otherwise completed the work in any classes. For undergraduates, one quarter withdrawal places no restriction on readmission or continuation if they started the term in good academic standing. If you withdraw from or do not register for two consecutive quarters, you must apply for re-admission to the University in order to return to your studies at UCLA. If you are considering withdrawing, please speak with a counselor in the [Office of Student Services](#).

BruinCard

The BruinCard can be used to check out books from libraries, for use of recreational facilities, and to receive student rates at museums, movie theaters, and on tickets for cultural events, among other services. The BruinCard office is located at 123 Kerckhoff Hall, 310-825-2336.

<https://secure.bruincard.ucla.edu/bcw/web/Home.aspx>

Useful links

MyUCLA: www.my.ucla.edu

Registrar's office: www.registrar.ucla.edu

Schedule of Classes: <https://sa.ucla.edu/ro/public/soc>

UCLA General Catalog: <http://catalog.registrar.ucla.edu/>

Department of Art, General Catalog:

<http://catalog.registrar.ucla.edu/ucla-catalog19-20-336.html>

School of the Arts and Architecture, General Catalog:

<http://catalog.registrar.ucla.edu/ucla-catalog19-20-218.html>

LOCKERS, BUILDING USE, and PARKING

Lockers

Broad Art Center lockers are for undergraduates enrolled in Art Department studio classes only. Lockers are assigned to the beginning painting and beginning drawing classes during the second class meeting of each quarter. Students enrolled in other studio classes can begin to check out lockers starting the Friday of week 1 at the front desk of the Art Office, suite 2275 Broad Art Center. Lockers located outside, near the loading zone area, are for beginning painting classes only. Lockers must always have their assigned combination lock; students may not take off the assigned lock in order to put on a personal lock. At the end of the quarter students must email Hope Stutzman at hopestutz@arts.ucla.edu to notify the front desk that the assigned locker has been vacated.

Students enrolled in beginning painting classes must clear out their locker at the end of the quarter. For students in other studio classes, it is sometimes possible that lockers may be retained for the next quarter provided that the student is enrolled in an Art Department studio class. Ask at the front desk toward the end of the quarter to see if that option is available. In order to renew your locker for the following term, students must bring with them a copy of their class schedule showing that they are enrolled in an art studio class.

At the end of the quarter, vacated lockers must be left "broom clean". When vacating a locker leave it locked with its assigned lock. Any locker contents left behind will be removed and discarded.

Please note that neither the University nor the Art Department is responsible for any lost or stolen belongings from the Art Department lockers.

Lockers cannot be used to store flammable or corrosive liquids.

Building Use

Building Hours for the Broad Art Center are as follows:

2 nd floor entrance to elevator lobby	Mon – Fri, 7am – 9pm
1 st floor entrance (near Ceramics)	Mon – Fri, 6:30am – 9pm
1 st floor entrance (near Photo)	Mon – Fri, 7am – 9pm
Closed Saturdays, Sundays, and Holidays	
Off-hours authorization by BruinCard	

Installation of Art Projects outside of Classroom

If you are interested in installing work outside of your classroom on the Broad Art Center premises, (e.g. on the lawn, in a hallway or balcony, etc.), then you must submit a **Proposal for Student Art Project Installation at Broad Art Center form** prior to installing your work. The forms are available from the lab area supervisors or teaching assistants. You should complete the form, have your faculty advisor and lab supervisor review and sign it, then give the completed form to Carol Endo in the Art Department office. Carol will then request permissions from the Design Media Arts

Department and the Dean's Office for approval. You should allow at least two weeks. The Broad Art Center is a shared space and approval for using the space must be made by all parties before altering it in any way.

Campus Parking Permits

The allocation of student parking permits is managed by Parking Services. Student permits may be obtained on a quarterly basis, check the [Student Application and Payment Dates and Deadlines](#) for more information. All campus parking permits are purchased online through the ePermit Portal. Daily parking permits are \$13 and are available at any parking kiosk on campus.

[Parking Services](#)

310-794-7433

Additional Building-Use notes:

Smoking: Use of all tobacco products, including but not limited to cigarettes, cigars, pipes, smokeless tobacco and electronic cigarettes, is prohibited on all UCLA owned or leased property as of April 22, 2013. This refers to all parts of the UCLA Campus, including campus buildings, private residential facilities, parking areas, and grounds areas. This also includes all other University owned or leased property or facilities operated by UCLA staff or faculty in support of UCLA administrative, teaching, research, medical care or other public service functions or to provide private residential facilities for UCLA students, faculty and staff. Anyone on UCLA property is subject to the policy, including students, employees and visitors.

You may review the University policy in its entirety at:

www.adminpolicies.ucla.edu/app/Default.aspx?&id=810

Animals on Campus: An individual who is either visiting or residing on campus and who wants to bring an animal to campus, is to be mindful that the animal may constitute a hazard to others, especially in confined or closed spaces.

- A Pet dog is allowed on most *outdoor* public areas of University Property only if the Pet dog is under the control of a competent person and restrained by a substantial chain or leash not exceeding six feet in length.
- A *Service Animal* is typically permitted in areas where *Pets* and *Assistance Animals* are not otherwise allowed (e.g. classrooms, University housing, restaurants, and other public buildings), as long as the animal is under the control of their owner at all times. Students with disabilities utilizing a Service Animal or Assistance Animal may contact the Center for Accessible Education (CAE) for assistance, and submit a request through the CAE's [Apply for Accommodations](#) and/or [Housing Accommodations](#) sites. For further inquiries, visit CAE or contact 310-825-1501.

For additional information, refer to the complete policy regarding Animals on University Property, <http://www.adminpolicies.ucla.edu/APP/Number/135>.

ART DEPARTMENT / SCHOOL of the ARTS and ARCHITECTURE RESOURCES

Please visit the Department of Art Web site for updated information and resources for Art students. Go to www.art.ucla.edu and click on "[Current Students](#)" for announcements, additional resources, and useful links.

Digital Lab Resources

Department of Art Digital Studio - Located in room 2100B, the Digital Studio is the primary digital workspace for the UCLA Department of Art, supporting the use of digital technology across media. The studio is composed of Macintosh workstations with high-speed Internet connections. A broad range of software is available, including video editing, photographic, 3d, sound, page layout and DVD authoring applications. Available printers include an Epson Stylus 11880 inkjet printer (up to 64" wide), Epson SureColor P800 inkjet printers (up to 17" x 22"), and a HP M750dn color laser printer (up to 11" x 17"). Flatbed scanners handle reflective media up to 12.2" x 17.2" and transparencies up to 12.2" x 16.5". A knowledgeable lab technician is available during open hours to answer questions, and occasional workshops are offered to provide a working foundation with selected applications. The studio is open Monday through Saturday, with extended hours Monday through Thursday. Hours may change at any time depending on staff availability. For the current schedule please go to:

<http://www.art.ucla.edu/digitalstudio/>

2100B Broad Art Center
310-206-8398

Animation Room - The New Genres Animation Room is available for students to create stop-motion animations. The room is set up with a camera and records directly into a computer using iStopMotion software. Students who would like to use the room need to complete a tutorial with the New Genres Lab Supervisor.

New Genres office, room 2124

deannaerdmann@arts.ucla.edu

Exhibition Spaces

The New Wight Gallery is the primary exhibition space for the departments of Art and Design Media Arts. The Chair of the Department of Art, in consultation with faculty and students, coordinates an annual schedule of undergraduate and graduate exhibitions. The gallery is located at 1100 Broad, in the Broad Art Center.

In addition to the Department's main exhibition venue, the New Wight Gallery, some of the lab areas provide more informal exhibition space for undergraduates. These spaces include the **Undergraduate Gallery** (room 1140 Broad Art Center) and the **White Room** (room 1200 Broad Art Center). Please consult with the area lab supervisors for information about scheduling.

School of the Arts and Architecture

One of 12 prestigious professional schools at the University, the School of the Arts and Architecture offers leading programs in four degree-granting departments: Architecture

and Urban Design, Art, Design | Media Arts, and World Arts and Cultures/Dance. Our commitment to innovative education, pioneering research, dynamic public service, and community engagement is fueled by our unwavering belief in the fundamental value of creativity and the artist's unique ability to change the world and shape the future.

To hear more about the essential role of the arts in society from the unique voices that distinguish the UCLA Arts community, visit <https://arts.ucla.edu/an-imaginative-offer/>.

Don't miss your chance to engage with the larger School of the Arts and Architecture community and take advantage of all that it has to offer. Opportunities to engage include our [school-wide, studio-based course series](#), our quarterly [school-wide event series](#), and our diverse [public events offerings](#). To make sure you receive updates about these and other opportunities, please visit arts.ucla.edu, follow @uclaarts on [Facebook](#), [Instagram](#), and [Twitter](#), and subscribe to our [weekly news and event updates](#), and [monthly e-newsletter](#).

Brett Steele, Dean
Michael Chung, Assistant Dean, Administration
Victoria Marks, Associate Dean, Academic Affairs
Ben Refuerzo, Associate Dean, Diversity, Equity, and Inclusion

www.arts.ucla.edu
Suite 8260 Broad Art Center
310-206-6465

Visual and Performing Arts Education (VAPAE) Program, Minor, and Arts Education Teaching Sequence

The VAPAE Program encompasses arts education related courses, internship opportunities, special projects, and public presentations offered throughout the year. These events are free, open to the public, and widely attended by the UCLA community. Students from all fields of study are encouraged to participate fully in the VAPAE Program, however the VAPAE minor is reserved specifically for deeply trained artists in the School of the Arts and Architecture.

The Visual and Performing Arts Education (VAPAE) minor in the School of the Arts and Architecture offers a sequence of courses designed to introduce arts majors to key issues and methodologies in the field of arts education and to a broad range of possible careers in the arts, including K-12 teaching, museum education, arts administration, art therapy, creative arts therapies, and arts advocacy.

The Arts Education Teaching Sequence, an important component of the VAPAE minor, comprises a series of three courses (Arts Ed M102, M192, M192SL) in which selected undergraduates explore core issues in arts education, creativity and social justice. Students are assigned to K-12 classrooms in the Los Angeles area, where they first observe and then implement an 8-week sequential arts-based lesson plan under the supervision of an assigned guiding teacher. The Arts Education Teaching Sequence is required of all VAPAE minors, and is also open to all undergraduates interested in exploring arts education.

For more information please contact:
Amorette Muzingo, Program Coordinator
2101 Broad Art Center
amorettem@arts.ucla.edu
<http://vapae.arts.ucla.edu/>

Video Resource & Viewing Rooms

The New Genres Video Resource Database has over 800 DVDs and tapes available for students to view on campus in the "Video Viewing Room." The expanding collection contains video art tapes, artist documentaries, films, art documentation videos, and New Genres-related books. You can view a catalog of titles on the computer in the Video Resource Room, room 2124 Broad Art Center. The Video Viewing Room is open 9am-5:30pm Monday through Thursday.

Visiting Artist Lecture Series

The Department organizes a series of visiting artist lectures throughout the year. Schedules are posted at the Departmental Web site, www.art.ucla.edu/events.

SELECTED ADDITIONAL RESOURCES

For further information regarding these and other UCLA resources, please refer to the "Student Services" section of the [UCLA General Catalog](http://catalog.registrar.ucla.edu/ucla-catalog19-20-29.html), available online:

<http://catalog.registrar.ucla.edu/ucla-catalog19-20-29.html>

SELECTED CAMPUS RESOURCES - Health, Wellness, Safety

Arthur Ashe Student Health and Wellness Center

The UCLA Arthur Ashe Student Health and Wellness Center is an out-patient health clinic offering a full range of clinical and support services geared for students. Most services are subsidized by registration fees, and a current BruinCard is required for service. Core (prepaid) services include visits, most procedures, X rays, and some laboratory procedures. Noncore (fee) services, such as pharmaceuticals, injections, orthopedic devices, and some laboratory procedures, are less costly than elsewhere.

www.studenthealth.ucla.edu

221 Westwood Plaza

310-825-4073

Counseling and Psychological Services

Counseling and Psychological Services (CAPS) is a multi-disciplinary mental health center for the UCLA community. Psychologists, clinical social workers, and psychiatrists are available, offering individual and group counseling and psychotherapy to students; consultation, outreach, prevention, and education to students; and training programs for graduates in the mental health professions. Counseling and Psychological Services maintains a strict policy of confidentiality. No information is released without the student's written consent except where disclosure is required or allowed by law. Emergency counseling is also available on a drop-in, first-come-first-serve basis.

www.counseling.ucla.edu

John Wooden Center West

221 Westwood Plaza

310-825-0768

CARE (Campus Assault Resources and Education) at CAPS is a safe place for survivors of sexual assault, dating and domestic violence, and stalking to get support, consultation, and to have a confidential place to talk. Visit www.careprogram.ucla.edu for information, or contact a CARE Advocate at advocate@careprogram.ucla.edu.

www.sexualviolence.ucla.edu

John Wooden Center West, 1st Floor

310-206-2465

[Resources, Options, and Support for Survivors of Sexual Violence](#) (PDF)

Resilience in your Student Experience (RISE) Center - RISE serves as CAPS' holistic wellness hub and provides an array of programs, classes, trainings, and self-directed resources to foster and support resilience, connection, and well-being. This wellness oasis offers meditation, yoga, peer coaching, and other mind-body modalities.

<https://www.counseling.ucla.edu/rise-program>

Evening Escorts and Evening Van Service

The [UCLA Safe Ride Service](#) provides transportation between campus buildings, on-campus housing and nearby residential areas during the evening hours. The service is free and available to all UCLA students, staff, faculty and visitors. The vans are driven by Community Service Officers (CSOs) who carry two-way radios, providing a direct link to the UCLA Police Department. UCLA Safe Rides are available Fall, Winter and Spring Quarters. The hours of operation are Monday through Thursday from 7 p.m. until midnight.

CSO [Evening Escorts](#) are also available to walk with students, faculty, staff or visitors 365 days a year from dusk until 1 a.m. between campus buildings, local living areas or Westwood Village within the approximate boundaries of Sunset Boulevard to the north, Hilgard to the east, Wilshire to the South, and Veteran to the west. Call 310-794-WALK approximately 15 minutes before you need to leave and a CSO will escort you to your destination.

<https://www.police.ucla.edu/cso/about-cso>.

ADDITIONAL HEALTH, WELLNESS AND SAFETY RESOURCES:

Basic Needs Website - The [UCLA Basic Needs Website](#) provides a plethora of resources and services on- and off-campus that you may utilize, learn about on-going research that impacts students across California, and be up-to-date on new initiatives, programs, and events around campus to make sure the UCLA community is food and basic needs secure!

<https://www.basicneeds.ucla.edu>

Bruin Resource Center - The Bruin Resource Center (BRC) in the Student Activities Center helps students navigate the campus and its many services by providing information, referrals, and support. BRC also specializes in supporting former foster youth, undocumented students, transfer students, veterans, active military, and students with children. The BRC offers programs and academic courses with a focus on student development, practical life skills, health education, and dialogue between diverse groups to promote emotional intellectual and social wellbeing.

Student Activities Center, Suite B44

310-825-3945

www.brc.ucla.edu

Center for Accessible Education - The Center for Accessible Education (formerly OSD) offers services to meet the educational needs of regularly enrolled students with documented permanent and temporary disabilities. The mission of the program is to encourage independence, assist students in realizing their academic potential, and to facilitate the elimination of physical, programmatic, and attitudinal barriers. If you wish to request an accommodation due to a suspected or documented disability, please inform your instructor and contact the Center for Accessible Education.

www.cae.ucla.edu

A255 Murphy Hall

310-825-1501

Economic Crisis Response Team - The Economic Crisis Response Team (ECR TEAM) provides support and guidance to students who have self-identified, or are identified by UCLA faculty or staff, as experiencing a financial crisis that impacts their academic success at UCLA.

310-206-1189 or 310-794-4146

<https://www.studentincrisis.ucla.edu/Economic-Crisis-Response>

Guidance, Resilience, Integrity, and Transformation (GRIT) Coaching - One-on-one peer coaching - topics of focus during individualized coaching sessions include stress/time management, effective communication skills, meditation/mindfulness, cultural humility, goal setting, comprehensive campus resource referrals and much more.

www.grit.ucla.edu

Sexual Harassment Prevention/Title IX Office - Title IX prohibits sex or gender discrimination in any education program or activity receiving federal financial assistance. The Title IX office takes reports of gender discrimination, including allegations of sexual harassment and sexual violence. All reports, inquiries and questions can be directed to the Title IX Office. The Title IX Office is available to consult and provide advice to anyone in the UCLA community regarding rights and responsibilities under Title IX as well as policies and procedures. Inquiries may also be directed at the Department of Education's Office for Civil Rights, OCR@ed.gov. The Title IX Director ensures that all complaints are handled in accordance with established policies and procedures.

310-206-3417

titleix@conet.ucla.edu

www.sexualharassment.ucla.edu

SELECTED CAMPUS RESOURCES – Academic and Student Life

Center for Accessible Education (see page 18 of this booklet for more information)

www.cae.ucla.edu

A255 Murphy Hall
310-825-1501

Career Center

The UCLA Career Center provides information about career opportunities, full- and part-time job opportunities, and internships as well as offers workshops and individual counseling for resumes, interviewing, and related topics. Students are encouraged to take advantage of the Career Center early in their studies.

<https://www.career.ucla.edu>

Strathmore Building
501 Westwood Plaza, Floors 2 and 3
310-206-1915

Center for Community Learning

The UCLA Center for Community Learning (CCL) supports civic engagement for undergraduates and faculty through the integration of teaching, research and service alongside community partners. CCL offers academic courses and programs, including credit-bearing internships, service learning courses, community-based research, and service scholarships.

<http://www.uei.ucla.edu/community-learning/>

A265 Murphy Hall
310-825-7867

Central Ticket Office

Students can purchase discount tickets to UCLA cultural and sporting events, and movies at the Central Ticket Office (CTO), located behind the James West Alumni Association building, across from Pauley Pavilion. Discounted bus tokens and passes are also for sale.

www.tickets.ucla.edu

James West Alumni Center
310-825-2101

Dashew Center for International Students and Scholars

The Dashew Center serves the international community at UCLA as the central hub for resources, support and advocacy for international students and scholars.

310-825-1681

www.internationalcenter.ucla.edu

Equity, Diversity, and Inclusion

The mission of UCLA Equity, Diversity, and Inclusion is to “build an equal learning and working environment, by holding ourselves accountable to our professed ideals.” Its teams include Title IX, Discrimination Prevention, BruinX – the Research and Development arm of EDI, Equity Advisors, and a Student Advisory Board who “leverage their unique perspectives to tackle issues of Equity, Diversity, and Inclusion.” EDI

encompasses a range of functions from discrimination prevention and investigation to advising and collaborating with regard to the business of the University that touches upon equity, diversity, and inclusion.

<https://equity.ucla.edu>

2255 Murphy Hall

310-825-3935

International Education Office

The International Education Office (IEO) serves as the campus wide gateway to international education by developing, publicizing, and administering study abroad and student exchange programs. The programs include the Education Abroad Program (EAP), Travel Study, Quarter Abroad, and various student exchange agreements.

Students interested in pursuing Study Abroad programs should also consult with their Departmental and/or School counselors to determine if coursework completed abroad may be applied toward UCLA degree requirements. Please refer to page 8 for information regarding Petitions and Substitutions.

www.ieo.ucla.edu

1332 Murphy Hall

310-825-4995

Internship Opportunity Resources:

UCLA Center for Community Learning *(also listed on page 20 of this booklet)* -

The Center offers academic opportunities to work in Los Angeles, as well as at UC centers in Sacramento. Please visit the Web site for updated information about the Center's activities, or go to My.UCLA and click on "Internships" for a listing of pre-screened community partners (hint: take a look at the listings under other categories, not just "Arts"). Please contact the Center directly to make an appointment.

www.uei.ucla.edu/communitylearning.htm

UCLA Career Center: Handshake *(see page 20 of this booklet for more information about the Career Center)* - The Career Center's Handshake platform offers students access to numerous listings for local, national, and international internship--and employment--opportunities.

<https://career.ucla.edu/handshake/Login.aspx>

Department of Art - In addition to these resources, as well as announcements distributed by Departmental email listserve, a number of arts-related internships/jobs/exhibition opportunities are posted online at the departmental Web site:

www.art.ucla.edu/jobs.

To earn UCLA credit for research related to internship opportunities: The Center for Community Learning provides students with opportunities to earn academic credit for approved internships by enrolling in 195CE Internship Courses. Additionally, service learning (SL) courses offer students opportunities to learn through active participation in thoughtfully organized work within the community that is connected to academic, credit-bearing courses.

Students with arts-related internships may opt to enroll in Art 195, with permission of an Art faculty member/sponsor, and approval of the Department. Please refer to instructions listed under “**Contract Courses**” on page 8 for additional information.

LGBTQ Campus Resource Center

Provides a comprehensive range of education and advocacy services supporting intersectional identity development as well as fostering unity, wellness, and an open, safe, and inclusive environment for UCLA’s LGBTQ community. The LGBTQ CRC affirms folks of all sexual and gender identities and serves the entire UCLA community – undergraduate students, graduate students, faculty, staff, and alumni. The website also maintains a campus [gender-inclusive restroom map](#).

310-206-3628

www.lgbt.ucla.edu

Libraries

[The Arts Library](#) is located in the Public Affairs building (1400 Public Affairs), just north of LuValle Commons. It houses books and periodicals on art, design, architecture, as well as theater, film, and television.

The Charles E. Young Research Library (formerly URL) and the Powell Library house books and periodicals for general research.

For information regarding these and other libraries on campus, please visit

www.library.ucla.edu

Museums

UCLA is affiliated with two museums: the [Hammer Museum](#) (www.hammer.ucla.edu, 10899 Wilshire Blvd.) which also houses the Grunwald Center for the Graphic Arts, and the [Fowler Museum at UCLA](#) (www.fowler.ucla.edu, 308 Charles E. Young Drive North). Admission is free for UCLA students, faculty and staff with ID. Both museums host numerous exhibitions, lectures, and events throughout the year. Students are strongly encouraged to familiarize themselves with these resources.

In addition, there are a number of museums in the Los Angeles area, including:

- [The Broad Museum](#), 221 S. Grand Ave, Los Angeles
- [The California African American Museum \(CAAM\)](#), 600 State Dr, Los Angeles
- [The Getty Center](#), 1200 Getty Center Drive, Los Angeles; [The Getty Villa](#), 17985 Pacific Coast Highway, Pacific Palisades
- [The Huntington](#), 1151 Oxford Rd, San Marino.
- [The Institute of Contemporary Art \(ICA\) Los Angeles](#), 1717 E 7th St, Los Angeles
- [Los Angeles County Museum of Art \(LACMA\)](#), 5905 Wilshire Blvd, Los Angeles
- [Museum of Contemporary Art \(MOCA\)](#), MOCA Grand 250 S. Grand Ave; MOCA Geffen 152 N. Central Ave, Los Angeles
- [Norton Simon Museum](#), 411 West Colorado Blvd, Pasadena

Hammer Museum Student Opportunities - The Hammer Museum at UCLA offers students free access to [exhibitions and collections](#) spanning classic to contemporary art, as well as [nearly 300 programs](#) annually that spark meaningful encounters with art and

ideas. The Hammer hosts several events created for students by students, including Hammer Study Hall and Arts Party. Students can also enjoy art independently or through free [guided and self-guided tours](#) for groups of 10 or more. For those interested in getting more involved, the Hammer offers a range of employment, research, internship, and professional development opportunities. Paid positions include the following:

- Frontline Ambassadors – create a welcoming experience for visitors.
- Gallery Associates - monitor gallery spaces and engage with the public.
- Student Educators - lead guided tours of the Hammer for all audiences.
- Student Assistants - work alongside professional staff in almost every department of the museum.

Students are encouraged to use the Hammer's collections for [independent research](#). [Yearlong and summer internships](#) develop students' capacity for professional-level museum service, and interns receive academic credit for yearlong appointments. Finally, the Hammer also publishes the student-run interdisciplinary arts journal and blog [GRAPHITE](#). For more information about the Hammer's many student programs, visit <https://hammer.ucla.edu/edu/students/>.

Public Transportation

Information regarding public transportation in and around Los Angeles is available at the following websites:

- BruinBus (free campus shuttle): <https://www.transportation.ucla.edu/getting-around-campus/bruinbus>
- Los Angeles Metropolitan Transportation Authority (MTA): www.metro.net
- Santa Monica Big Blue Bus: www.bigbluebus.com
- Culver City Bus: <https://www.culvercity.org/how-do-i/find/culver-city-bus/>

Student Committee for the Arts

The Student Committee for the Arts at UCLA is the student branch of the Center for the Art of Performance at UCLA (CAP UCLA). The SCA's mission is to support and encourage student awareness and participation in the arts at UCLA, while providing hands-on experience in the various areas of arts administration for its members. The committee provides student tickets to CAP UCLA events, making available some of the best seats in the house at discounted prices. SCA also produces its own series of shows that bring great artists and events to students, in addition to showcasing the various talents of UCLA Student Artists.

<http://www.sca.ucla.edu/>.

B6 Royce Hall

sca@arts.ucla.edu

310.825.3253

Student Conduct, Academic Integrity and the Dean of Students Office

The purpose of UCLA's Office of the Dean of Students is to create a climate which promotes the personal and intellectual development of students. The Office holds students accountable for their actions and assists them in developing problem-solving skills. The Office serves as a primary link between students, faculty, and the

administration of the University. The Dean of Students' office publishes and enforces the Student Code of Conduct, as well as guidelines related to Academic Integrity, available online at <http://www.deanofstudents.ucla.edu/Student-Conduct-Code>. All students are responsible for abiding by the policies outlined in these publications.

www.deanofstudents.ucla.edu

1104 Murphy Hall

310-825-3871

Student Groups (including Department of Art Student Groups)

[UCLA Student Organizations, Leadership & Engagement](http://www.sole.ucla.edu) – or SOLE - (formerly called UCLA Center for Student Programming) provides a number of resources for student groups, including assistance with forming new campus organizations and funding opportunities for student group events.

www.sole.ucla.edu

105 Kerckhoff

310-825-7041

Student Representatives

Every year, undergraduate and graduate student representatives are appointed to participate on the Dean's Student Council and Faculty Executive Committee (FEC), and to represent the interests of the program and its students in discussions regarding programming, curricula and other issues.

UCLA Film and Television Archive

The Archive is one of the largest collections of media materials in the United States and presents over 400 films and videos a year. Screenings take place at the Billy Wilder Theater, Courtyard level, Hammer Museum.

www.cinema.ucla.edu

UCLA Arts Happenings Events Calendar

For more information regarding the Arts at UCLA, including the Center for the Art of Performance, the Fowler Museum, Freud Playhouse, Geffen Playhouse, and the Macgowan Little Theater, please go to <http://happenings.ucla.edu/arts/>.

Undergraduate Research Centers

The Undergraduate Research Centers (URC) support scholarly, critical, and creative research by undergraduate students. The centers offer mentoring and tutorials, manage the Student Research Program (SRP), and administer summer research programs, academic year research programs, research stipends, and scholarships. They also sponsor two student-run publications — the *Undergraduate Science Journal* and the *Aleph* humanities and social sciences journal; organize campus wide conferences and events; and coordinate the Student Research Forum that promotes a broader and deeper understanding of university research, and helps entry-level student researchers define their place in the larger research community.

<http://hass.ugresearch.ucla.edu/>

A334 Murphy Hall

310-825-2935

Other Resources and Services

Academic Advancement Program, 310-206-1551
www.ugeducation.ucla.edu/aap/

Financial Aid Office, 310-206-0400
www.financialaid.ucla.edu

Office of Ombuds Services, 310-825-7627
www.ombuds.ucla.edu

Scholarship Resource Center, 310-206-2875
www.scholarshipcenter.ucla.edu/

Student Legal Services, 310-825-9894
www.studentlegal.ucla.edu

[UCLA General Catalog](http://catalog.registrar.ucla.edu/)
<http://catalog.registrar.ucla.edu/>

APPENDICES

Ownership of Creative Work Submitted by Students

According to UCLA Policy number 965: "Creative work (other than examination papers) submitted by a student, in satisfaction of course requirements, legally belongs to the student submitting it, unless a contrary understanding exists in advance between the University and the student. Faculty members who wish to use student submittals for future purposes, such as publication or exhibition, must announce this to students in advance. The announcement may appear in the course description, in a class handout, or may be made orally in an early class meeting. A department may publish a uniform policy of this nature, or these announcements may be made by individual faculty members."

According to the [UCLA General Catalog listing for the Department of Art](#):

"The Art Department reserves the right to use documentation and reproductions of student art work from studio courses, student exhibitions, and other records of creative work in publications including, but not limited to, the undergraduate and graduate brochures and publications, department and school websites, and presentations and events related to student recruitment and outreach."

CAMPUS EMERGENCY RESOURCES

To Report an Emergency:

Police, Fire, Ambulance, Hazardous Material Spill:

911 (24 hours) Give your name, location, and phone number; describe what happened. Do not hang up until asked to do so.

310-825-1491 when calling from a cellular phone from campus or adjacent locations; Dial **911** from campus phones

Broadcast Instructions During Campus Emergencies

Emergency Information Hotline 800-900-UCLA
or 310-825-1234 (off campus)

UCLA Emergency Radio AM 1630 (on or near campus only)

Other Emergency Phone Numbers

Environment, Health & Safety 310-825-5689
310-825-9797 Hotline

Building & Utilities Repair (Facilities) 310-825-9236

Police Business 310-825-1491

Medical Center Emergency Room 310-825-2111
[The Emergency Room is located at the rear of the Ronald Reagan UCLA Medical Center, at the corner of Gayley Avenue and Charles E. Young Drive]

Campus Escort Service 310-794-WALK

Report Potential Safety Hazards 310-206-7994



REQUIREMENTS FOR THE ART MAJOR

Effective Fall 2019

The following courses comprise the requirements for the Art major. The relevant lower division studio course is a prerequisite for enrollment in the upper division advanced studio course. The upper division electives may be selected from repeatable art courses or individual studies courses in Art, or from approved upper division non-major courses. Please see departmental advisor for the list of approved non-departmental elective choices.

PREPARATION FOR THE MAJOR - LOWER DIVISION REQUIREMENTS: 44 Units

1A	Drawing	4
1B	Sculpture	4
11A	Painting	4
11B	Photography	4
11D	New Genres	4
11E	Ceramics	4
31A, 31B and 31C	Global Modernism Sequence	15
Art History	20, 21, 22, 23, 24, 27, 28, 29, 31	5
(Not required for art majors IF completed as part of General Education requirements)		

THE MAJOR - UPPER DIVISION REQUIREMENTS: 51 – 52 Units

100	Issues in Contemporary Art	5
or		
132	Survey of Critical Thought	5
or	One course from an approved list (see departmental advisor)	4-5
150	Senior Studio	5
Art History	M110A - 185	4*
		13-14 Units

AND - Six courses (5 units each), including at least four different advanced studio areas, from the following group:

130	Advanced Drawing	
133	Advanced Painting	
137	Advanced New Genres	
140	Advanced Printmaking	
145	Advanced Sculpture	
147	Advanced Photography	
148	Advanced Ceramics	30 Units

(Each advanced studio course is repeatable for a maximum of 20 units or four times)

Electives in Art **8 Units**

TOTAL UNITS REQUIRED FOR THE MAJOR: 95-96

See departmental advisor for limits on individual studies units and repetition of courses. **NOTE:** Courses taken for the major may not be taken on a Pass/No Pass basis with the exception of Art 190, 193, and 195, which are offered only on a Pass/No Pass grading basis. Of these, no more than four units total may be applied toward the Upper Division Art Elective requirement. *Upper Division Art History course must be at least 4 units in order to fulfill course requirement; 2 or 3 unit course options will not be applicable. [Student Affairs Advisor: Caron Cronin, Broad Art Center, Room 2291C, \(310\) 206-7363, ccronin@arts.ucla.edu](#)

University Requirements

Entry Level Writing Requirement or English as a Second Language (ESL): If not satisfied at entrance to UCLA, you must enroll in courses at the level determined by performance on either the Entry Level Placement Exam or the English as a Second Language Placement Exam. This requirement should be satisfied within your first two quarters of residency but must be satisfied no later than the end of your first year in residence at UCLA.

American History and Institutions (AH&I): If not satisfied upon entrance to UCLA, refer to your degree audit, AH&I section, for the list of qualifying courses.

School Requirements

Unit Requirement for Graduation:

No less than 180 units and no more than 216 units (excluding AP credit), including a minimum of 64 upper division units (courses numbered 100 – 199).

Scholarship Requirement for Graduation:

(1) 2.0 cumulative GPA, (2) 2.0 GPA in all upper division courses in the major, (3) 2.0 GPA in all courses applied toward General Education (GE).

Writing I:

English Composition 3, 3D, 3DS, 3E, 3SL with a minimum grade of “C”. This course must be taken for a letter grade and completed by the end of your first year of residency at UCLA.

Writing II:

One course from the Writing II list with a minimum grade of “C”. This course must be taken for a letter grade and completed by the end of your second year of residency at UCLA. NOTE: A Writing II course also approved for General Education will satisfy the Writing II requirement AND apply toward the relevant foundation area of General Education. A qualifying non-major upper division Writing II course may satisfy the Writing II requirement and apply toward the School’s upper division non-major requirement. See your degree audit, Writing II section, for the list of qualifying courses.

Quantitative Reasoning:

The quantitative reasoning requirement may be satisfied by achieving an Advanced Placement Mathematics Exam score of 3 or higher; an SAT Reasoning Test Mathematics Section score of 600 or higher (taken January 2016 or earlier); an SAT Mathematics Section Test score of 620 or higher (taken March 2016 or thereafter); an SAT Subject Test in Mathematics score of 550 or higher; an ACT Mathematics Test score of 26 or better (effective fall 2017); or by taking one of the following courses (must be completed with a “Pass” or a minimum grade of “C”):

Biostatistics 100A, 100B

Life Sciences 20, 30A, 30B, 40

Mathematics 2 (or any higher numbered course except 19, 31AL, 31AX, 31BX, 71SL, 72SL, 88S, 89, 89HC, 98XA, 98XB, 99, 103A, 103B, 103C, 105A, 105B, 105C, 189, 189HC, 195, 197 and 199)

Philosophy 31

Political Science 6, 6R

Program in Computing 10A, 10B, 10C

Statistics 10, 12, 13, and former courses 11 and 14

Foreign Language:

The foreign language requirement can be satisfied by (1) scoring 3, 4, or 5 on the College Board Advanced Placement (AP) foreign language examination in Chinese, French, German, Italian, Japanese, or Spanish, or scoring 4 or 5 on the AP foreign language examination in Latin, (2) For languages other than Spanish and Portuguese, presenting a UCLA foreign language proficiency examination score indicating competency through level two, or (3) completing one college-level foreign language course equivalent to level two or above at UCLA with a grade of Passed or C or better. Students who want to meet the foreign language requirement with Spanish, and do not have a qualifying AP score, must enroll in Spanish 2. Students wishing to meet the foreign language requirement with Portuguese must enroll in Portuguese 2. The foreign language requirement must be completed within the first six terms of enrollment.

International students may petition to use an advanced course in their native language for this requirement. Students whose entire secondary education has been completed in a language other than English may petition to be exempt from the foreign language requirement.

Upper Division Non-Major Course Requirement:

You are required to complete 12 additional units of upper division (numbered 100-199) coursework outside of your major department.

Diversity Requirement:

The diversity requirement is predicated on the notion that student in the arts must be trained to understand local, national, and global realities in which they make, understand and interpret art. Those realities include the multicultural, transnational, and global nature of contemporary society. You are required to complete at least one course that considers inter-group dynamics along with such social dimensions as race, ethnicity, gender, socioeconomic background, religion, sexual orientation, age, and disability. Qualifying courses are included in some majors, foundation areas of GE, and upper division elective courses. As such, you are not required to complete an additional course to satisfy the diversity requirement. See your degree audit, Diversity section, for the list of qualifying courses.

General Education Requirements (GE)

A minimum GPA of 2.0 ("C") is required in all courses applied toward GE requirements, and most courses can be taken on a P/NP grading basis. See your degree audit, GE sections, for lists of qualifying courses.

Foundations of the Arts and Humanities:

Three courses total, with one in each subgroup.

Literary and Cultural Analysis

Philosophical and Linguistic Analysis

Visual and Performance Arts Analysis and Practice

Foundations of Society and Culture:

Three courses total, with at least one in each subgroup.

Historical Analysis

Social Analysis

Foundations of Scientific Inquiry:

Two courses total. If both courses are selected from the same subgroup, courses must be from different departments in the sciences.

Life Sciences

Physical Sciences

NOTE: Courses that do not satisfy specific University, School, or department requirements are referred to as electives and can be used to meet the minimum 180-unit requirement for graduation.

SAMPLE Student Program Planning Guide

Note: This is a **sample** program plan, assuming entry as a freshman, and completion of Entry Level Writing, American History and Institutions, and all School and Major coursework at UCLA, with no overlapping course requirements. Individual program plans **will** vary. Students may select the order in which courses/requirements are completed, except as noted with asterisks. Please refer to additional notes below, and please see Departmental or School counselor for further information.

Academic Year 1

FALL	WINTER	SPRING
Art Major: LD Studio 1*	Art Major: LD Studio 2*	Art Major: LD Studio 3*
Art Major: Art 31A*	Art Major: Art 31B*	Art Major: Art 31C*
University Requirement: Entry Level Writing**	University Requirement: American History & Institutions	Writing I**
	GE 1	GE 2

Academic Year 2

FALL	WINTER	SPRING
Art Major: LD Studio 4*	Art Major: LD Studio 5*	Art Major: LD Studio 6*
Art Major: LD Art History	Art Major: Art 100/132	Writing II**
Foreign Language 1	Foreign Language 2	GE 5
GE 3	GE 4	Quantitative Reasoning

Academic Year 3

FALL	WINTER	SPRING
Art Major: Advanced Studio 1	Art Major: Advanced Studio 2	Art Major: Advanced Studio 3
Art Major: UD Art Elective	Art Major: UD Art History	Art Major: UD Art Elective
GE 6	GE 7	Diversity
Elective	Elective	Elective

Academic Year 4

FALL	WINTER	SPRING
Art Major: Advanced Studio 4	Art Major: Advanced Studio 5	Art Major: Advanced Studio 6
Upper Division Non Major	Art Major: Art 150	Upper Division Non Major
Elective	Upper Division Non Major	Elective
Elective	Elective	Elective

*Students are expected to complete the Modernism sequence (Art 31ABC) in their first year, and to complete one lower division studio course each quarter of their first two years of study.

**Entry Level Writing (if applicable) and Writing I must be completed by the end of the first year; Writing II must be completed by the end of the second year.

To meet minimum graduation requirements, students must satisfy all University, School, and Major course requirements AND have at minimum **180** units completed, of which **64** must be at the upper division level. Please refer to the UCLA General Catalog (<http://catalog.registrar.ucla.edu/>) for details and consult with Departmental and School counselors for assistance.

Upper Division Art Electives, for Art Majors

The following Art courses may be applied toward Upper Division Art Electives:

- Art 170, C180, C181, C182, C183, C187
- Art M184, M185, M186A-C
- Art 197 or Art 198 (“independent studies” courses). No more than 8 units of 197 and 8 units of 198 may be applied.
- Art 190, 193 and/or 195 (no more than 4 units total)
- Art 100 or 132, beyond the one course required in this area. Each of these two courses are repeatable up to 20 units.
- Additional Upper Division Advanced studios, beyond the six required in at least four different advanced studio areas. Each Advanced studio course is repeatable for a maximum of 20 units or 4 times. Please note: Art 150, Senior Studio, is NOT repeatable, and therefore is not applicable toward the Upper Division Art Electives.

The following non-Departmental courses may be applied toward Upper Division Art Electives:

Petitions are not required.

Anthropology

Anthro 133P: Visual Anthropology: Documentary Photography (4 units)

Architecture

AUD 102: Introduction to Representation (2 units)

AUD 103: Introduction to Architectural Design (6 units)

Art History

Art History 100 -199 (May NOT overlap with Upper Division Art History requirement for the Art major.)

Arts Education (formerly Arts and Architecture)

Arts Ed M102: Introduction to Arts Education for Multiple Publics: Theory and Practice

Arts Ed M192: Arts Education Undergraduate Practicum

Arts Ed M192SL: Arts Education Undergraduate Practicum and Capstone Project

Design | Media Arts

DESMA 101: Media Arts: Introduction (5 units)

English

Engl 118C: Studies in Visual Culture (5 units)

Film, Television, and Digital Media

FTV 106B: History of European Motion Pictures (6 units)

FTV 106C: History of African, Asian, and Latin American Film (6 units)

FTV 108: History of Documentary Film (6 units)

FTV 122E: Digital Cinematography (4 units)

FTV 181A, B, C: Intro to Animation, Writing for Animation, Animation Workshop (A: 5; B: 4 to 8; C: 4 to 8 units)

Geography

Geog 151: Cities and Social Difference (4 units)

Theater

Theater C146A – C: Art and Process of Entertainment Design (4-4-4 to 8 units)

World Arts and Cultures

WAC 100A: Art as Social Action (5 units)

WAC 100B: Art as Moral Action (5 units)

WAC 120: Selected Topics in Cultural Studies (4 units)

WAC 133: Textiles of the World (4 units)

WAC 144: Make Art/Stop AIDS (5 units)

WAC 174A –B: Projects in World Arts and Cultures (2-4 units)

Students may submit petitions requesting consideration of related upper-division coursework not listed above. Please consult with the Departmental counselor for information. All courses completed for the major –including Upper Division Art Electives- must be taken for a letter grade EXCEPT Art 190, 193 and 195.

Approved Course Substitutions for Art 100 & Art 132

Art History Course Listings

100. Art Historical Theories and Methodologies. (4)
M127C. Cultural and Intellectual History of Modern Europe: 19th Century. (4) *(formerly 110D)*
C128A. History of Photography, 1839 to 1910. (4) *(formerly C171A)*
C128B. History of Photography, 1910 to the Present. (4) *(formerly C171B)*
C128C. History of Photography: Selected Topics. (4) *(formerly C171C)*
C129A. Modern Art, 1900 to 1950. (4) *(formerly C147)*
C129B. Dada, 1915 to 1923. (4) *(formerly C149A)*
C129C. Surrealism, 1924 to 1939. (4) *(formerly C149B)*
130. Selected Topics in Modern Art (4) *(formerly 110F)*
C131A. Contemporary Art, 1940s to 1950s. (4) *(formerly C150A)*
C131B. Contemporary Art, 1960s to 1970s. (4) *(formerly C150B)*
C131C. Contemporary Art, 1980s to 1990s. (4) *(formerly C150C)*
132. Selected Topics in Contemporary Art. (4) *(formerly 150D)*
CM135B. African American Art, 1900 to 1963. (4) *(formerly CM112E)*
C142A. Mexican Art in Modern Age. (4) *(formerly C110I)*
C142B. Latin American Art of the 20th Century. (4) *(formerly C110H)*
C145B. Contemporary Arts of Africa. (4) *(formerly C119C)*
C148E. Art in Modern China. (4) *(formerly C115G)*
154D. Modern and Contemporary South Asian Art. (4) *(formerly 180C)*
C160. Art and Empire. (4) *(formerly C180A)*
C170A Museum Studies. (4) *(formerly C103A)*
C170B. Museum Studies Practicum. (4 only. Course requirement may not be satisfied with 2 or 3 unit coursework. *Formerly C103C)*
C172A. Preservation of Art. (4) *(formerly C103D)*
C172B. Art: Fakes, Forgeries, and Authenticity. (4) *(formerly C103F)*

Communication Studies Course Listings

143. Rhetoric of Popular Culture (4)
146. Evolution of Mass Media Images. (5)
175. Criticism and the Public Arts. (4)

Comparative Literature Course Listings

100. Introduction to Literary and Critical Theory (5)
C153. Post-Symbolist Poetry & Poetics. (4)
154. Adventures of the Avant-Garde. (4)
C160. Literature and Visual Arts. (4)

Design | Media Arts Course Listings

101. Media Arts: Introduction. (5)
104. Design Futures. (5)

English Course Listings

- 118C. Studies in Visual Culture (5)
121. Modern and Contemporary Aesthetics and Critical Theory. (5)

Film and Television Course Listings

107. Experimental Film. (6)
116. Film Criticism. (4)

Philosophy Course Listings

161. Topics in Aesthetic Theory. (4)

Gender Studies Course Listings

112. Special Topics in Women and the Arts. (4)
139. Women and Art in Contemporary U.S. (4)
CM178. Critical Media Literacy and Politics of Gender: Theory and Production. (4)

UCLA Department of Art: Arts-Related Internship Coursework

Art 195. Community Internships in Art.

2 - 4 units. (Formerly numbered Art 195A.) Tutorial, six-twelve hours. Limited to juniors/seniors.

Art-related internship in supervised setting in community agency, business, or institution. Students meet on regular basis with instructor and provide periodic reports of their experience. Only 4 units may be applied toward upper division art elective major requirement. May be repeated for maximum of 8 units. Individual contract with supervising faculty member required. P/NP grading.

Up to 4 units of Art 195 may be applied toward upper division art elective major requirements*. Course may be repeated for maximum of 8 units. Individual contract with supervising faculty member required.

This course is intended to provide academic opportunities and professional experience in related art fields. Individual internship assignments may vary, but can include art galleries, museums, community arts organizations, studios, or schools.

Students are responsible for researching and arranging appropriate internship opportunities in advance of the start of the quarter; an Art faculty member must willingly “sponsor” the work at the internship site. Students meet on regular basis with instructor and provide periodic reports of their experience.

To enroll:

- **Prepare and print contract via My.UCLA** (www.my.ucla.edu), **signed by the sponsoring Art instructor**. Students must submit to the Department for review and approval a detailed printed contract outlining the internship position and student responsibilities at the assignment. Contracts must include a 10-week outline/schedule that will serve as the course syllabus, and must also include complete contact information for internship supervisor (business name, name/title of supervisor, email, phone number, address). Faculty sponsor/student meetings must be arranged in advance, and must be indicated on course contracts.
- **Prepare and submit Art 195 Addendum, to be completed in consultation with, and signed by, the Internship Site Supervisor**. Please be sure that your sponsoring Art instructor has also reviewed this addendum.
- Submit signed **“Waiver of Liability”** form (for off-campus course activities). Please see Caron Cronin, Suite 2275 Broad, for the form.

Contracts signed by both the faculty sponsor and internship supervisor –as well as related forms - must be submitted to the Department of Art counselor, Caron Cronin, no later than the end of the second week of the quarter.

Course requirements (in addition to on-site internship activities):

*Periodic meetings with instructor to discuss internship responsibilities and learning objectives.

*Mid-term report, submitted to supervising faculty during week 6.

*Final report, submitted to supervising faculty –and to Caron – due week 10.

Both reports should include a description of internship activities, and address learning objectives as outlined in Art 195 Addendum. **This documentation is retained by the Department, and cannot be returned.**

Sample Course Outline:

Week 1: Meet with instructor to discuss internship responsibilities, project definition, and creative work or output expected to be produced from internship.

Weeks 2 – 8: Continue meeting with instructor on progress of internship.

Week 6: Mid-term report due.

Week 9: Complete final written report and including creative work, if appropriate.

Week 10: Submit final summary and creative work to instructor for evaluation.

***Note:** All classes for the Major must be taken on a letter-graded basis EXCEPT Art 190, 193, and 195. Of this P/NP coursework, no more than 4 units COMBINED may be applied toward the Upper Division Art Electives.

Internship Resources

Following are resources for students interested in pursuing internship opportunities:

UCLA Center for Community Learning

www.uei.ucla.edu/community-learning/

The Center offers academic opportunities to work in Los Angeles, as well as at UC centers in Sacramento. Please visit the Web site for updated information about the Center's activities, or go to My.UCLA and click on "Internships" for a listing of pre-screened community partners (hint: take a look at the listings under other categories, not just "Arts"). Please contact the Center directly to make an appointment.

UCLA Career Center Handshake

www.career.ucla.edu/handshake

The Career Center's Handshake platform offers students access to numerous listings for local, national, and international internship--and employment--opportunities. The Career Center also provides a range of free services for students, including drop-in counseling, workshops, and career guidance and assessment tests.

In addition to these resources, as well as announcements distributed by Departmental email listserve, a number of arts-related internships/jobs/exhibition opportunities are posted online at the **Department of Art Web site**,

www.art.ucla.edu/jobs

** Deadline for submitting Art 197/198 petitions is the end of the first week of the quarter **

For Junior and Senior Art Majors interested in enrolling in independent study courses, please read following guidelines:

Art 197. Individual Studies in Art. (2 to 4 units)

Preparation: 3.0 grade-point average in major. Limited to junior/senior Art majors. Individual intensive studio project or study, with scheduled meetings to be arranged between faculty member and student. Tangible evidence of project required. May be repeated for a maximum of 8 units. Individual contract, consent of instructor, consent of Department required. Letter grading. ***Students enrolling in Art 197 must also simultaneously enroll in Art 190.***

Art 198. Honors Research in Art. (2 to 4 units)

Preparation: 3.0 grade-point average overall, 3.5 grade-point average in major. Limited to junior/senior Art majors. Development and completion of comprehensive research or studio project under direct supervision of faculty member. May be repeated for a maximum of 8 units. Individual contract, consent of instructor, consent of Department required. Letter grading. ***Students enrolling in Art 198 must also simultaneously enroll in Art 190.***

Art 190. Studio/Research Colloquia in Art. (1)

Seminar, three hours. Corequisite: course 197 or 198. Limited to juniors/seniors, enrolled in Art 197 or Art 198. Designed to bring together students undertaking supervised tutorial studio projects or research in seminar setting with one or more faculty members to discuss their own work or related work in discipline. May be repeated for a maximum of 4 units. P/NP grading. Departmental consent required

No more than 8 units of Art 197, no more than 8 units of Art 198, and no more than 4 units of Art 190 (or combination of Art 190, Art 193, Art 195) may be applied toward Upper-Division Art Electives for majors. See Caron Cronin, Departmental Counselor, for details.

Instructions for submitting 197/198 contracts and enrollment:

1. **Complete the applicable 197 or 198 contract form via My.UCLA (www.my.ucla.edu):** The contract form must be filled out completely before you can obtain approval for an upper-division tutorial course. **Please be specific!** Include the content, nature, and scope of the project you are pursuing, and frequency of meetings with faculty. **Contracts with incomplete or vague descriptions will be returned.** Contracts should include a 10 week schedule, including faculty/student meetings, which will serve as a course syllabus. 1 unit = 3 hours of work by the student per week per term. See the Contract Courses link for contract forms: Go to My.UCLA.edu, and click on “Contract Courses” under the “My Features” heading.
2. **Obtain Instructor signature:** Discuss your objectives and project with instructor. If he/she consents, obtain the signature of the instructor who will be supervising your study and assigning you a grade at the end of the term.
3. **Submit contract** (with instructor signature) to Sarah Sarchin, Student Advisor for preliminary review for eligibility, and for final review by the Chair or Vice Chair of the Art Department.
4. **Enrollment:** After the petition is reviewed, and if approved by the chair, Caron will enroll you in the appropriate section. ***Please also note: all students enrolling in Art 197 and Art 198 must also enroll in Art 190.*** Enrollment in this course will be automatic for students whose 197/198 contracts are approved. Please refer to Departmental schedule, or speak with Sarah Sarchin for Art 190 meeting days/times. Confirmation of approval and enrollment will be **emailed** to you.

Deadlines:

In order to ensure that your petition is processed on-time, and in order to ensure your successful participation in Art 190 which has specifically scheduled meetings, you must submit your completed contracts to Sarah Sarchin for review **no later than the end of the first week of the quarter ...and of course, the sooner the better!**

Remember: The contract course forms can be found on your MyUCLA page under the “my features” heading!

CONFIDENTIAL RESOURCES

CARE ADVOCATE
Advocacy Office for Sexual and Gender-Based Violence and Misconduct
John Wooden Center West, 1st Floor
CAREadvocate@caps.ucla.edu
(310) 206-2465
www.careprogram.ucla.edu
www.sexualviolence.ucla.edu

CAPS (COUNSELING AND PSYCHOLOGICAL SERVICES)
John Wooden Center West
Office Hours: Mon-Thurs 8am-7pm; Fri 9am-5pm
(310) 825-0768 (Counselors are available by phone 24 hrs/day)
www.counseling.ucla.edu

**RAPE TREATMENT CENTER
AT SANTA MONICA – UCLA MEDICAL CENTER**
1250 Sixteenth Street
Santa Monica, California 90404
(424) 259-7208 (Counselors are available by phone 24 hrs/day)
www.rapetreatmentcenter.org

STUDENT LEGAL SERVICES
A239 Murphy Hall
(310) 825-9894
www.studentlegal.ucla.edu
Assistance exploring your legal options.

STAFF AND FACULTY COUNSELING CENTER
10920 Wilshire Boulevard, Suite 380
(310) 794-0245
www.chr.ucla.edu/employee-counseling

OFFICE OF OMBUDS SERVICES
Strathmore Building, 501 Westwood Plaza, Suite 105
(310) 825-7627
www.ombuds.ucla.edu

Sexual violence (including sexual assault, relationship violence, and stalking) and sexual harassment violate the law and UC Policy.

REPORTING OPTIONS

UC POLICE DEPARTMENT (UCPD)
601 Westwood Plaza
(310) 825-1491
www.ucpd.ucla.edu
To file a criminal complaint or request a protective order.

TITLE IX OFFICE
2241 Murphy Hall
titleix@conet.ucla.edu
(310) 206-3417
www.sexualharassment.ucla.edu
The Title IX Coordinator is responsible for implementing policies and procedures to prevent and respond to sexual harassment and sexual violence. The Title IX Office takes reports of sexual harassment or sexual violence involving any member of the campus community.

ADDITIONAL RESOURCES

If you are traveling alone on campus or surrounding area and would like a safety escort:
COMMUNITY SERVICE OFFICER EVENING ESCORT PROGRAM
For walking escorts call (310) 794-WALK (every day, dusk – 1 am) 15 minutes before you need to leave.
For van services call (310) 825-1493 (Mon – Thurs, 6 pm – 11 pm)

If you are looking for information regarding visas or immigration:
DASHEW CENTER FOR INTERNATIONAL STUDENTS & SCHOLARS
106 Bradley Hall/417 Charles E. Young Drive West
(310) 825-1681
www.internationalcenter.ucla.edu

If you are seeking medical attention:
ARTHUR ASHE STUDENT HEALTH AND WELLNESS CENTER
(310) 825-4073
www.studenthealth.ucla.edu
*Note: Rape exams are not offered here. If you would like a rape exam, contact the Rape Treatment Center at Santa Monica.

If you are looking for LGBTQ specific resources:
LGBT CAMPUS RESOURCE CENTER
220 Westwood Plaza – Student Activities Center
(310) 206-3628
www.lgbt.ucla.edu

If you are seeking assistance for permanent and/or temporary disabilities:
CENTER FOR ACCESSIBLE EDUCATION
A255 Murphy Hall/410 Charles E. Young Drive East
(310) 825-1501
(310) 206-6083 (Telephone Device for the Deaf)
www.cae.ucla.edu

CARE
Campus Assault Resources & Education
CARE (CAMPUS ASSAULT RESOURCES & EDUCATION) is a safe place for students who are victims or survivors of sexual assault, dating and domestic violence, stalking, and sexual harassment to get support, consultation, and counseling services.

ADVOCACY

CARE Advocates are available to support and advocate for UCLA student victims or survivors. They can assist students in finding resources and navigating reporting options. CARE Advocates can also assist students in receiving campus accommodations. **You can get help from CARE Advocates without formally reporting an assault regardless of when or where the assault occurred.**

- A CONFIDENTIAL CARE Advocate can provide information on:**
- Your rights as a survivor
 - Reporting options
 - Assistance when navigating the university conduct system and/or the criminal justice system
 - Obtaining emergency protective orders, restraining orders or university no contact orders
 - Counseling or medical referrals through UCLA or outside community agencies
 - Academic accommodations
 - Change in living arrangements
 - Change in transportation arrangements
 - Change in working situation

To contact a CARE Advocate:
(310) 206-2465
CAREadvocate@caps.ucla.edu

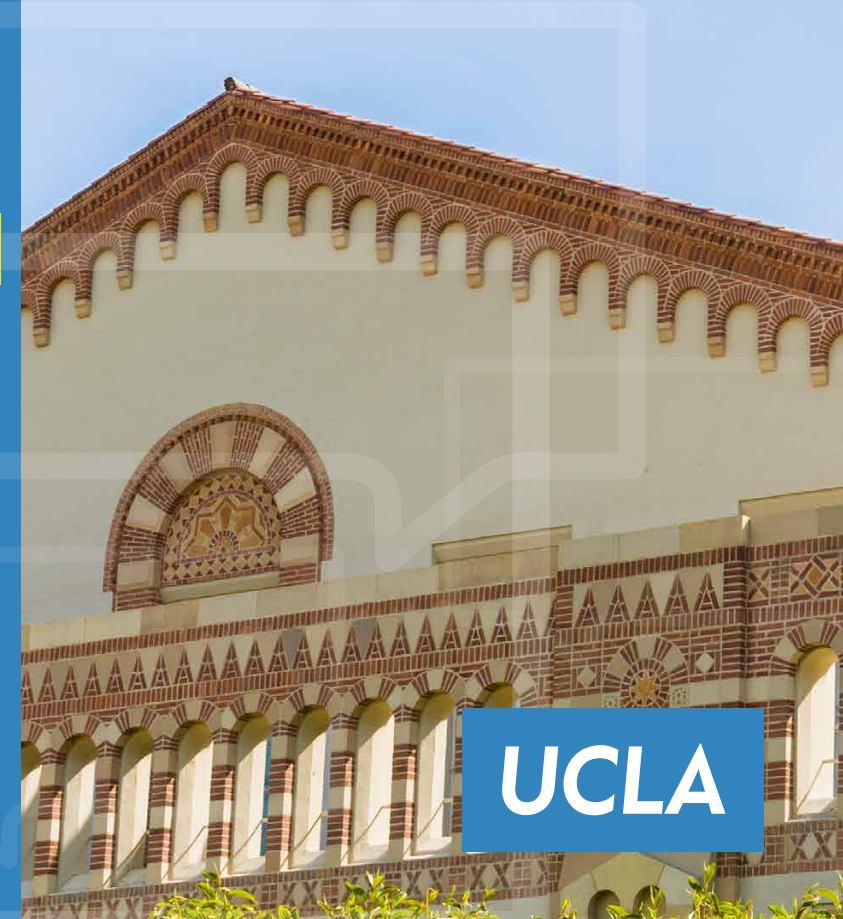
OTHER CARE SERVICES

TRAUMA-INFORMED YOGA
The impact that trauma has on the body’s physiology is far-reaching and CARE is committed to providing alternative forms of healing for survivors to support them in various stages of healing. For an interest form to participate in the 8-week yoga as healing series for survivors, please contact our CARE program administrator at careadmin@caps.ucla.edu.

EDUCATION, OUTREACH, and PREVENTION
CARE workshops and trainings are offered to students, staff, and faculty to educate the community about sexual violence prevention and response.
www.careprogram.ucla.edu

www.sexualviolence.ucla.edu

**RESOURCES
& OPTIONS**
for **Survivors** of Sexual Violence
and Sexual Harassment



UCLA

WHAT IS CONSENT?

CONSENT IS AFFIRMATIVE. Consent is an informed and conscious decision by each person, to engage in mutually agreed-upon sexual activity.

CONSENT IS VOLUNTARY. Consent means a willing and positive cooperation in an act, or expressing a desire to engage in an act. A person can only give their true consent if there is no force, threats, or intimidation. Silence does not mean consent.

CONSENT IS REVOCABLE. Consent to sexual activity, on one occasion, does not mean consent has been given to any form of sexual activity, on any occasion. A past dating experience or sexual relationship, by itself, is not enough to assume consent. Even in the context of a relationship, there always has to be mutual consent to engage in any sexual activity at any time. Consent is ongoing; meaning at any point during a sexual encounter consent has to be given, and can be withdrawn. Once consent is withdrawn, the sexual activity must stop immediately.

CONSENT CANNOT BE GIVEN WHEN A PERSON IS INCAPACITATED. Incapacitation is the physical, and/or mental inability to make informed, rational judgments. States of incapacitation may include, but are not limited to, unconsciousness, sleep, and blackouts. Incapacitation may be caused by alcohol, drugs, or other medications.

A person cannot consent if they are unable to understand the act because of a physical or mental impairment.

Perpetrators are responsible for their own behaviors even if they are under the influence. Being assaulted, stalked, or harassed is not your fault.

WHAT IS SEXUAL HARASSMENT?

Sexual harassment includes unwelcome sexual advances, requests for sexual favors, or other unwelcome verbal, nonverbal, or physical conduct of a sexual nature that interferes with a person’s employment or education, and creates an environment which a reasonable person would find to be intimidating, hostile or offensive.

Sexual harassment can occur in all types of relationships: hierarchical, between peers, or between individuals of the same sex or opposite sex. The University will respond to reports of any such conduct between any such members of the University community.

WHAT IS SEXUAL VIOLENCE?

Sexual violence is conduct of a sexual nature engaged in without the consent of the other person, or when the other person is unable to consent. Sexual violence includes any of the following: sexual assault, domestic violence, dating violence, and stalking.

Sexual assault occurs when physical, sexual activity is engaged without the consent of the other person, or when the other person is unable to consent to the activity. The activity or conduct may include the following: physical force, violence, threat, intimidation, ignoring the objections of the other person, causing the other person’s intoxication or incapacitation (through the use of drugs or alcohol), or taking advantage of the other person’s incapacitation (including voluntary intoxication).

Seeking medical attention is always recommended, no matter when the assault occurred. Seeking help within the first 120 hours allows the best outcome for evidence collection and HIV, STD/STI, and pregnancy prevention.

SEXUAL ASSAULT SAFETY MEASURES

- **TRY TO FIND A SAFE PLACE OR CALL 911 IF YOU ARE IN DANGER.**
- **CALL A CRISIS COUNSELOR AT CAPS (310) 825-0768 OR THE RAPE TREATMENT CENTER (424) 259-6700.** Counselors are available by phone 24 hrs/day. UCPD can provide transportation to the Rape Treatment Center without taking a report. The Rape Treatment Center will pay for a taxi.
- Preserve all physical evidence of the assault until you have considered whether or not to file a report.
- Try to save all the clothing you were wearing at the time of the assault in a paper bag. Paper bags are best for preserving evidence; plastic bags have been found to damage evidence.
- Showering, bathing, douching, or brushing your teeth can impact evidence.
- If the assault took place in your home, do not rearrange or clean up anything.
- Whether or not you intend to file a police report, seek medical attention to receive a rape exam, emergency contraception, and/or tests for STIs and pregnancy. If you suspect that you may have been drugged, ask for a urine test.
- Although it may be challenging, write down as much as you can remember about the circumstances of the assault, including a description of the assailant. This may be helpful if you decide to report.

WHAT IS RELATIONSHIP VIOLENCE?

Relationship violence includes dating and domestic violence.

Dating violence includes abuse committed by a person who is, or has been, in a romantic or intimate relationship with the victim.

Domestic violence includes abuse committed against a current or former spouse, intimate partner, or cohabitant, or someone with whom the abuser has a child.

SIGNS OF DATING AND DOMESTIC VIOLENCE

Economic Abuse: Making or attempting to make an individual financially dependent by maintaining control over financial resources, or forbidding attendance at school or employment.

Emotional Abuse: Undermining an individual’s sense of self-worth and self-esteem. This may include, but is not limited to, constant criticism, diminishing one’s abilities, name-calling, and damaging one’s relationship with his or her children.

Physical Abuse: Includes, but is not limited to, hitting, slapping, shoving, grabbing, pinching, biting, and hair pulling. This type of abuse also includes denying medical care and forcing alcohol or drug use.

Psychological Abuse: Includes, but is not limited to, causing fear by intimidation; threatening physical harm to self or loved ones; harming pets and property; and forcing isolation from family, friends, school or work.

Sexual Abuse: Coercing or attempting to coerce sexual contact or behavior without consent. Sexual abuse includes, but is not limited to, marital rape, attacks on sexual parts of the body, and treating one in a sexually demeaning manner.

Threats: Using words, gestures, or weapons to communicate the intent to cause death, disability or injury.

Leaving an abusive relationship is the most dangerous time for a survivor. Creating a safety plan may reduce the risk that the violence will escalate.

DATING AND DOMESTIC VIOLENCE SAFETY MEASURES

- **CALL 911 IF YOU ARE IN IMMEDIATE DANGER.**
- Stay away from isolated places and try not to walk alone.
- Avoid speaking to the abuser; if it is unavoidable, meet in a public place during the middle of the day with people around.
- No matter where you go, ensure that there is a plan for how to leave safely in case of an emergency.
- Change the privacy settings and passwords of social media accounts to restrict access.
- Predesignate a friend or family member with whom you can stay during emergencies.
- Create easy access to keys, money, and important documents.
- Consider obtaining a restraining order or No Contact Order on campus against the abuser.

WHAT IS STALKING?

Stalking is repeated conduct directed at a specific person of a sexual or romantic nature or motivation, that would cause a reasonable person to fear for their safety, or the safety of others, or to suffer substantial emotional distress.

SIGNS OF STALKING

A stalker may:

- Follow or watch you wherever you are.
- Send unwanted gifts, letters, cards, or e-mails.
- Damage your home, car, or other property.
- Monitor your phone calls or computer use.
- Use technology, like hidden cameras or GPS, to track you.
- Drive by or hang out at your home, school, or work.
- Threaten to hurt you, your family, friends, or pets.
- Find out about you by using public records or online search services; hiring investigators; going through your garbage; or contacting friends, family, neighbors, or co-workers.
- Post information or spread rumors about you on the Internet, in a public place, or by word of mouth.
- Control, track, or frighten you by other means.

STALKING SAFETY MEASURES

- Trust your instincts. **IF YOU DO NOT FEEL SAFE IN A SITUATION, LEAVE OR CALL 911 IF YOU FEEL YOU ARE IN IMMEDIATE DANGER.**
- Do not interact with the person stalking or harassing you. Responding to a stalker’s actions may reinforce their behavior.
- Keep a journal or log of all the stalking incidents
- If possible, have a phone nearby at all times, preferably one to which the stalker has never had access. Memorize emergency numbers and make sure that 911 and helpful family or friends are on speed dial.
- Treat all threats, direct and indirect, as legitimate. Inform law enforcement immediately
- Vary daily routines. Change routes to work, school, the grocery store, and other places regularly frequented.
- Try not to travel alone and stay in public areas.
- Get a new, unlisted phone number. Leave the old number active and connected to an answering machine or voicemail. Messages from the stalker can be critical evidence for law enforcement.
- Consider obtaining a restraining order or a campus No Contact Order.

Keep a journal or log of stalking-related incidents and behavior. Recording this information will help document the behavior for restraining orders, court proceedings and criminal investigation.

YOUR RIGHTS UNDER TITLE IX

Title IX of the Education Amendments of 1972 prohibits sex discrimination—which includes sexual harassment and sexual violence—in educational programs and activities. All students are protected by Title IX, regardless of whether they have a disability, are international or undocumented, and regardless of their sexual orientation or gender identity.

UCLA Will Respond Promptly and Effectively to Reports of Sexual Violence

You have the right to report incidents of sexual violence to UCLA, have UCLA investigate what happened, and have your complaint resolved promptly and equitably.

Reports of sexual violence may be made to:

- The Title IX Office (310-206-3417, titleix@conet.ucla.edu)
- UCLA Police Department (310-825-1491)

UCLA Will Provide Interim Measures as Necessary

Once you report an incident of sexual violence, you have the right to receive immediate help. This help can include changing classes, dorms or transportation. Even if you choose not to file a formal complaint, UCLA can take steps to protect you.

Please consult the [Resources & Options Brochure](#) for sexual assault resources, referral information, and reporting options.

You Have the Right to Be Free from Retaliation

You have the right to report retaliation from school employees, the perpetrator and other students, and have UCLA take strong responsive action.

UCLA Will Conduct an Adequate, Reliable and Impartial Investigation

The investigation and resolution of a complaint will be conducted by officials trained in how to protect the safety of victims and promote accountability.

The investigation and resolution process will afford both parties (complainant and respondent) the same opportunities to have others present, including the opportunity to be accompanied to any related meeting or proceeding by an advisor of their choice.

In addition, the process will afford the complainant and the respondent equal rights to:

- present witnesses and information;
- obtain notification of the timeframes for all major stages of the investigation;
- receive simultaneous written notification of the result of any institutional disciplinary proceedings; and
- have equal rights of appeal, if any.

UCLA will resolve the complaint based on what its fact-finder thinks is more likely than not to have happened (this is called a preponderance-of-evidence standard of proof).

UCLA Will Provide Remedies as Necessary

If an investigation determines that sexual violence occurred, UCLA will take prompt and effective steps reasonably calculated to end the sexual violence, eliminate the hostile environment, prevent its recurrence and, as appropriate, remedy its effects.

A student found responsible for sexual violence can face a range of sanctions, including suspension or dismissal.

These remedies may include remedies to help you get your education back on track (like academic support, retaking a class without penalty, and counseling).

APPLICABLE UCLA POLICIES AND PROCEDURES

UC Policy on Sexual Harassment and Sexual Violence: <http://policy.ucop.edu/doc/4000385/SVSH>

Procedures for Handling Allegations of Discrimination, Harassment, or Retaliation:

<https://ucla.box.com/s/hi4pbuzjch8a0aiaafj2pxix7bu36e85>

UCLA Student Conduct Procedures for Allegations of Prohibited Conduct under the UC Policy on Sexual Violence and Sexual Harassment:

<https://ucla.box.com/s/6swigtvdn4ktdt7s11nmg93t9mz95vqc>

Inquiries regarding the application of Title IX may be directed to:

Mohammed Cato, UCLA's Title IX Coordinator, 2241 Murphy Hall, (310) 206-3417, titleix@conet.ucla.edu, or the U.S. Department of Education, Office for Civil Rights, OCR@ed.gov.



Weapons are Prohibited on Campus

University of California Police Department
601 Westwood Plaza, Los Angeles, CA 90095
310.825-1491 ■ 310.206.2550 Fax
www.ucpd.ucla.edu

EMERGENCY: CALL 911



Weapons are prohibited on campus. In addition to the traditional penal code sections, the educational code and UCLA Policy 131 adds restrictions with respect to campus communities. The following brochure provides information on campus weapons policy and an overview of applicable laws.

What is a weapon?

A weapon is anything that can be used to hurt or injure someone. Weapons could be any of the following:

- A knife
- A gun
- Pepper spray
- Your hands
- Your feet
- Any available object that could be used to hurt somebody else

What weapons are not permitted on campus?

Most weapons are not permitted on campus. This list is just a few examples to give you an idea:

- Any knife including a belt buckle knife, dirk, dagger, cane sword, pen knife, lipstick knife, switchblade, butterfly knife or any knife that has a blade longer than 2-1/2 inches, opens automatically or has more than one sharp edge
- Any gun without written permission and in accordance with California Penal Code
- Nunchaku
- Metal knuckles

- Airsoft, pellet, or BB guns
- Any concealed weapon (hidden from plain sight)

When can I have a weapon?

Some self-defense weapons can be carried on campus within legal limits:

- You can have pepper spray as long as it is for self-defense, not larger than 2.5 oz. and has a "Warning" label.

What about if I have a knife?

You can have a knife, like a pocket knife, as long as the blade is not more than 2-1/2 inches long, it does not open automatically and has only one sharp edge.

What happens if I am found in possession of weapons on campus?

The punishment for having a weapon on campus varies depending on the type of weapon. Punishments can be fines, imprisonment, and student judicial sanctions.

Notice on Airsoft guns

Airsoft guns, often marketed as "toys," are nearly identical to the actual firearms and often contain interchangeable parts. As such, they are **indistinguishable from actual firearms** and **should never be displayed in public places**. Possession of Airsoft guns on campus is

considered a violation of university policy and may violate applicable laws.

WEAPONS RELATED LAWS

626.9 (h) PC – Gun Free School Zone

Any person who brings a loaded firearm upon the grounds of a University of California campus without written permission is subject to arrest and prosecution for a felony crime.

12020 PC – Unlawful Carrying and Possession of Weapons

The manufacture, import, sale, supply or possession of certain weapons and explosives are arrestable offenses. These weapons include, but are not limited to: a concealed firearm, cane or wallet gun, zip gun, belt buckle knife, blackjack, billy or a concealed dagger. Conviction for any offense under this code is punishable by imprisonment in county jail or state prison.

653 (k) – Possession of a Switch Blade Knife

Every person who possesses in the passenger or driver's area of a motor vehicle or carries on his or her person a switchblade knife having a blade exceeding two inches is guilty of a misdemeanor.

417 PC – Brandishing of a Deadly Weapon

Any person who exhibits a firearm or any deadly weapon in a rude, angry, or threatening manner, or who in any manner, unlawfully uses the same in any fight or quarrel is subject to prosecution and imprisonment in accordance with the specific subsections of this law.

417.4 PC – Imitation Firearm

It is a misdemeanor for a person to draw or exhibit an imitation firearm in a threatening manner against another in a way which would cause a reasonable person apprehension or fear of bodily harm. An imitation firearm is described as being similar in coloration and overall appearance to an existing firearm which leads a reasonable person to conclude that the replica is a firearm.

California Senate Bill 1828 – Public Display of an Imitation Firearm

Any person who openly displays or exposes an imitation firearm (including a BB or pellet device) in a public place is guilty of an infraction for a first or second offense and a misdemeanor for a third or subsequent offense. Certain exceptions apply to manufacturers/importers/distributors and theatrical productions.

245 PC – Assault with Deadly Weapon

Any person who commits an assault upon another person with a firearm or other deadly weapon or instrument likely to produce great bodily harm is subject to prosecution and imprisonment in accordance with the specific subsection of this law.

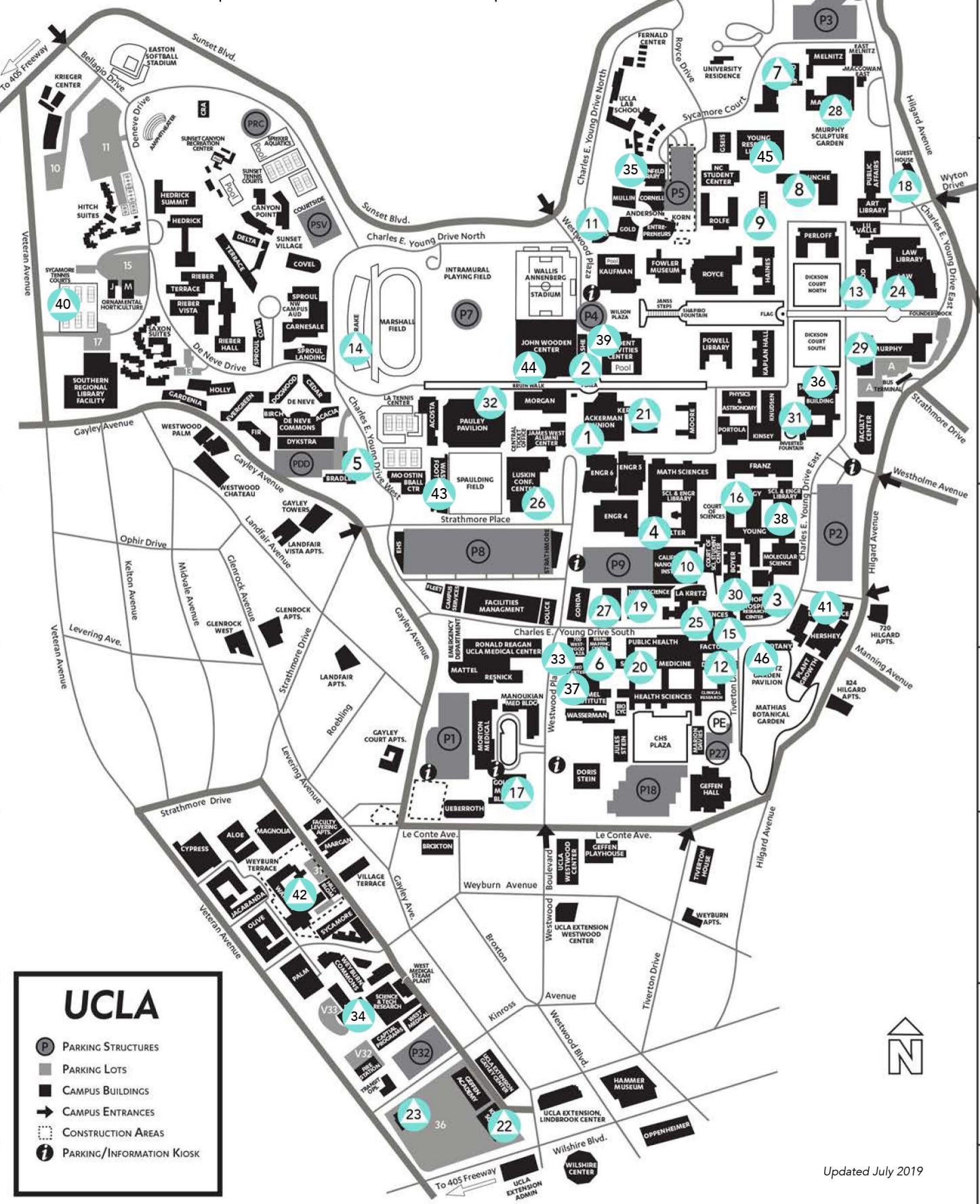
NOTE: There are special circumstances when certain weapons may be authorized on campus. Some examples include for use by ROTC, theatrical performances, movie shoots, class instruction, etc. Prior to the event, written authorization to possess a firearm/weapon on campus must be obtained through the UCLA Police Department. Contact the Watch Commander at (310) 825-1526 for further information.

For further information regarding weapons on campus, contact Crime Prevention at: (310) 825-6111

**UCLA Police Department
601 Westwood Plaza
Los Angeles, CA 90095
(310) 825-1491
www.ucpd.ucla.edu**

Gender-Inclusive Restroom Map

The number in the icon denotes the corresponding building and room number on the backside of the map. For more information, visit: map.ucla.edu/.



BUILDING	ROOM NUMBER		
1. Ackerman Union	A264		
2. Ashe Center	100A	413	RR421
	160	415	
3. Biomedical Sciences Research Building	175	375	
	275	475	
4. Boelter Hall	9268A		
5. Tom Bradley International Hall	108		109
6. Brain Research Institute	13396	48110	A3394
	18110	53396	A3396
	23396	58110	B3394
	28110	63396	B3396
	33396	68110	C8108
	38110	73396	C8110
	43396	78110	
7. Broad Art Center	C8110		
8. Bunche Hall	1252	4251	
	2268	4350	
	3253	8253	
	3257		
9. Campbell Hall	1108	1114	3112
10. California NanoSystems Institute	3151		
11. *Collins Center for Excecutive Education	A401		A402
12. UCLA School of Dentistry	A0119A		B0161
	A0119B		B0163
	A3022		B3015
	A3024		B3017
13. Dodd Hall	387		
14. Drake Stadium	100		
15. Factor Building	1963		8666A
	1963A		14640
16. Geology Building	1670		
17. Wendy and Leonard Goldberg Medical Building	B120		B149
	B122		B151

***Restrooms with an asterisk have limited accessibility**
For the most updated list, please visit: <https://map.ucla.edu>

Do you know of a gender-inclusive bathroom not on this list?
 Please email the building and room number to lgbt@lgbt.ucla.edu

MORE RESOURCES:

UCLA Police Department | 310.825.1491/24 hr | police.ucla.edu
 UCPD Anonymous Message/Tip Line | 310.794.5824/24 hr
 UCLA Counseling and Psychological Services | 310.825.0768/24 hr | counseling.ucla.edu
 UCLA Office of the Dean of Students | 310.825.3871 | deanofstudents.ucla.edu
 UCLA Consultation & Response Team | 310.825.0628 | studentincrisis.ucla.edu
 True Bruin Respect - Report Hostile Climate Incidents | reportincidents.ucla.edu
 UCLA Staff and Faculty Counseling Center | 310.794.0245
 UCLA Office of Equity, Diversity and Inclusion | equity.ucla.edu
 UCLA Title IX Office | 310.206.3417 | sexualharassment.ucla.edu/
 LGBT Campus Resource Center at Student Activities Center, Room B36 | 310.206.3628 | lgbt.ucla.edu

BUILDING	ROOM NUMBER		
18. Gonda Neuroscience and Genetic Research Center	1314	3314	5350
	2314	3350	6314
	2350	3549	6350
	2515	4549	6513
	2549	5350	6549
19. UCLA Guest House	156		158
20. Center for the Health Sciences	A4206	A4208	B3144
21. Kerckhoff Hall	413A		416A
22. Kinross South	S166		S168
23. Kinross Recreation Replacement Facility	S168		
24. UCLA School of Law	2487		2489
25. Life Sciences Building	4341A		5341A
26. UCLA Luskin Conference Center	R1420C		
27. MacDonald Research Laboratories	B758		
28. MacGowan Hall	2324		3318A
29. Murphy Hall	3124		
30. Orthopaedic Hospital Research Center	223		523
	323		275
	423		375
	523		475
31. Evelyn & Mo Ostin Music Center	133		235
	139		239
32. *Pauley Pavillion	2324		3318A
33. Reed Neurological Research Center	4220		C163
	4220		C165
34. UCLA Rehabilitation Center	1119	3204	3279
	1555	3233	A764
	2245	3235	A764
	2285	3268A	
	2513	3275	
35. Rosenfeld Library	ER115		ER116
36. Schoenberg Music Building	1128		1134
37. Semel Institute for Neuroscience and Human Behavior	17377A		48-110
	17377C		43-396
	38162		C7411A
	48269		C8207A
38. Slichter Hall	2838	3844A	5838A
39. *Student Activities Center	B08		
40. Sycamore Tennis Courts	100		101
41. Terasaki Life Sciences Building	1110	3034	5034
	2034	4034	
42. Warren Hall	11167		
43. *Wasserman Football Center	103		
44. John Wooden Center	1282E		
45. Young Research Library	11368B	11938	11940
46. La Kretz Garden Pavillion	300J		300K