

## **Art 195 Addendum**

*To be completed and submitted with course contract*

**Student name:**

**Quarter:**

**Year:**

**Internship location** (business/organization name, address):

**Internship Site Supervisor:**

**Site Supervisor email and phone:**

*To be completed by student in consultation with site supervisor:*

**Learning Objectives.** *What do you hope to learn from this internship?*

**Company/Organization/Site Description & Description of Planned Activities.** *Please provide shorte site description as well as description of planned activities. What meaningful work will you be performing at your internship?*

**Internship Site Supervisor:**

The student is seeking academic credit for coursework related to the above listed internship experience, under the supervision of a UCLA Art faculty mentor. US Department of Labor provides clear guidelines for internships, including the following:

- *The internship, even though it includes actual operation of the facilities of the employer, is similar to training which would be given in an educational environment;*
- *The internship experience is for the benefit of the intern.*

Please refer to the US Department of Labor's Web site for information about [Internship Programs Under the Fair Labor Standards Act](http://www.dol.gov/whd/regs/compliance/whdfs71.htm), <http://www.dol.gov/whd/regs/compliance/whdfs71.htm>.

As on-site supervisor of the above named student, I have reviewed the student's Learning Objectives, Site Description, and Description of Planned Activities. I understand that the internship experience is for the educational benefit of the intern, and agree to guide and supervise this student's on-site work.

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**Site Supervisor Signature**

**Date**